

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

August 18, 2021

Held _____

3:30 p.m.

The Washington Township Trustees met in regular session with Powell and Euler present. Vice-Chairman Powell presided. Guest in attendance were Steve Brown, Roland Southard and Scott Alexander.

Minutes of the previous meeting were approved.

23831	Kirk Shank	\$373.78	23844	WC Landfill	\$21.80	Voucher#139	Ken Haynes	\$133.10
23832	Pauls Refuse	\$49.50	23845	Eric Palmer	\$1,056.00	Voucher#140	Chad Johnson	\$219.89
23833	Stoneco	\$91.88	23846	Time Warner	\$99.99	Voucher#141	Steven Powell	\$707.46
23834	Fire Catt	\$2,136.80	23847	Mid-Wood	\$410.50	Voucher#142	David Smith	\$889.26
23835	Gerken Paving	\$24,248.94	23848	Northcoast	\$954.00	Voucher#145	OPERS	\$2,534.87
23836	Robert Miller Ins	\$893.00	23849	United Fire App	\$330.80	Voucher#146	Fed Tax	\$959.09
23837	WC Engineer	\$2,357.94	23850	WC Twp Assoc	\$300.00	Voucher#147	School Tax	\$103.57
23838	Village Togany	\$1,017.60	23851	Cardmember	\$869.96	Voucher#148	State Tax	\$224.35
23839	Northcoast	\$622.75	23852	Rowe's Tree Serv	\$1,980.00	Voucher#149	Scott Alexander	\$960.43
23840	BeeGee Rental	\$257.21	Voucher#135	Paramount	\$2,733.04	Voucher#150	Ken Haynes	\$59.53
23841	Steve Powell	\$210.00	Voucher#136	Scott Alexander	\$1,153.25	Voucher#161	Huntington	\$37.00
23842	Kirk Shank	\$184.37	Voucher#137	Kristel Beyer	\$1,410.75	Voucher#162	Verizon	\$41.30
23843	Custar Stone Co	\$408.55	Voucher#138	Abel Euler	\$ 818.19			

Roll Call: Smith – yes, Euler – yes, Powell – yes. Motion approved. The Audit Committee approved the bank statements and financial reports for July, 2021.

Steve Brown stated Sun Seed wants to expand their building to the south towards the road. He asked how close to the road they can be. Euler said that property is zoned Light Industrial (I-1). Powell reviewed the zoning book and it states front setback is 50 feet. Steve Brown asked if that is from the center of the road. Roland stated it's from the right of way. Powell asked if that would be room enough for what they want to do. Steve Brown stated no. Powell asked how close to the road do you want to be. Steve Brown stated probably 30 feet. Powell stated he will need to get ahold of the zoning inspector to get an application for a zoning variance. Steve Brown stated he talked to the County Engineer on the ditch out there and the drainage. He asked the trustees if they have anything to do with this too. Sun Seed wants to see how much drainage they can put into it. Powell stated this would be the County Engineers Office that takes care of this. Euler stated he will send Chad a message and let him know to contact Steve Brown.

Roland asked if we could get the street signage put up in Williamsburg. They want 25 mph signs put up possibly before fall or snow season. Roland asked Scott to stop by and we will do a walk about for placement. Scott explained to Roland that there are rules to where signs can be placed. Roland understood. Euler asked how Williamsburg water quality is doing. Roland stated it is okay, the spray crew has been delinquent. They like to spray ever two weeks to keep the algae down. Roland stated we have erosion on the road bed side wall going down into the little lake behind lot 71 and on lot 70. Asked if they looked at that to see what we can do to address the erosion. Scott stated he did look at that but we don't have the equipment to fix it. Powell asked if it needs the dirt taken out and riprap put back in. Scott thinks it needs a road cut in it. Roland stated one issue is the erosion going alongside the guardrails off the roadbed and the second is the wash out cave in over top of the culvert itself. Powell asked if there was a hole in the culvert, Roland stated about 6 inches around and we keep putting stone in it. Roland stated the County put a smaller sleeve in a few years back. Roland thinks it might just need a shot of grout but he is unsure. Scott thinks it needs dugout and fixed. Powell stated since the County did the other work we should contact them to fix it. Roland stated the other bridge culvert also has a washout underneath. Roland stated we had high water a few weeks ago and the water washed out underneath the road bed by the fire hydrant. Doug Miller told Roland the water was high to the tennis courts and washing out underneath the road and going into the lake. Roland stated it may be a wash out underneath the road.

Scott has been durapatching and still is not done. Scott stated he used about 600 gallons of emulsion and 32 ton of stone. Scott thinks he is halfway done, he probably has 500 more gallons of emulsion to use. He will be getting to shoulder work on Long Judson, Scott Road East and West, Tuller, and Tontogany Creek Road. Scott thinks he should be done by next meeting. Scott asked about the stone box and asked if we can order the berm box from RDR. Euler asked what the quote is. Scott stated around \$4,700 may be more depends on retrofitting to the truck. Euler moved to go with RDR Manufacturing not to exceed \$6000 on the berm box, seconded by Powell. Roll Call: Powell – yes, Euler – yes. Motion Approved. Scott asked about the snow plow, Smith was going to look into it. Trustees have not heard anything from Smith. Scott mowed and sprayed the ball diamonds today. Euler stated the facility will be used highly in the fall on the weekends for fall ball. Powell asked Scott to post signage that he sprayed the fields or contact someone about it to let them know. Scott also asked about the tractor. The trustees want to discuss with Smith first. Scott will be going on vacation next week. Euler asked if Kirk and Ken will still be available, Scott will talk to them. Euler asked if Scott was done with road mowing. Scott stated everything north of Kellogg is done. Powell stated he saw he durapatched at the elevator. Powell asked Scott when he will go down by peinerts. Scott stated he did, he put stone in it but will not be durapatched it won't stay. Powell thinks he needs to look at it again, it still needs more work. Scott stated when he is done durapatching he will put more stone there.

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20:5:30 pm.

Euler stated he will take the phone this time since Powell had it before. Powell stated Scott had told us if we put things in the cemetery books to let him know. Powell has the same request since we are doing the spreadsheet for cemeteries. He had a question on two, one is Poetzinger. Scott stated it is not in there yet along with Currents until he completes the receipts, he has a system that works for him so he doesn't forget. He will let Powell know when he puts them in there. Powell is putting all cemetery information on his spreadsheet. Powell stated that Cindy Hofner may be interested in putting our cemetery stuff online. Scott stated it would be really nice when the cemetery information is inputted in the spreadsheet, that we get a laptop to use for this. Scott mentioned that Otsego Cemetery is almost full. Scott also stated the old part of Tontogany Cemetery is almost full then we will only be in the new part. Powell stated in the far future we may need to think about expanding the Tontogany Cemetery. Powell asked if Euler talked with Abe Rowe on the dead tree at the Tontogany Cemetery. Euler stated he talked with him on the other trees but he is supposed to get with Scott. Scott stated he mentioned it to him and he will be going out to remark the other trees for him.

Euler talked with Terry Hummel about Reams Road. He wants to do a double pass of Chip Seal on Reams Road, he doesn't know how much more it will be. Powell agreed to do a double pass on Reams to make the road better. Euler stated on the corner of Tontogany Road and Bobel, he gave a section of tile to Scott, right across the street where the house is being built on the corner. There is a tile that feeds in the bank it is starting to sink in on the road side. He got the extension for the tile that is already there but he thinks we need to get some riprap in there and some soil. This could also be partnered with the issue in Williamsburg too. This area is concerning since it is getting too close to the road. Euler thanked Scott for getting the spot-on Cross Creek that needed mowed. Powell asked Scott about a conversation with Katelyn Ross who lives on Tyler Road and the bus. Scott stated she wants the bus to come down on Tyler Road to pick up her kids and Eva Vasher stated she needed to prove the road was maintained. This was when Scott was called. Scott stopped by and talked to Eva. Eva stated the only reason she doesn't want to get involved with it is because the road is not paved. Scott told her he plows it and takes care of the stone if it gets potholes. The bus wants to pick the kids up at Liberty Hi which is like a half mile from their home. Powell asked if we need to tar and chip that road too. Powell also talked to Eva and she told him that the road was too narrow. She said you need to widen it or you need to put in a turn around. Powell asked Katelyn if her driveway was big enough to turn around and Katelyn mentioned it definitely was. Powell doesn't like that we are getting two different answers from her. Powell feels we need to tar and chip the road to make a good surface. Euler will get ahold of Terry Hummel tomorrow on this. Euler made a motion to Tar & Chip the East side of Tyler Road off Liberty Hi passed the second drive of the Ross's, seconded by Powell. Roll Call: Powell – yes, Euler – yes. Motion Approved.

Powell said he talked to Diane Betz and she will be cremated so the grave with the tree will be fine. Mr. McCreary told Powell that he agreed with not cutting the tree down at Washington Cemetery and they would get ahold of Powell to get another grave. Powell asked Euler if he looked at the dugouts for the Eagle Scout project. Euler said yes, he thinks the paint could get closer to the ground. Powell texted Brenda Martinez-Buehrer and asked when the Scouts would be finishing the dugouts. She stated Sam Downard which is a professional painter will be involved. They are going to paint the eyebeam, the wood that was painted and do a better job with the block. Powell will be talking with Sam Downard on this. Euler said to do it right it should be dug out to paint and filled back in. Euler thinks they should let us know when they are done with this project. Powell stated the basketball court has not been done yet. Powell will contact Rutter & Dudley. Powell has nothing new to report concerning the Legion property. Powell is putting together a detailed list of what we want and he wants to make sure the Legion is okay with it and then we will hand it over to the attorney.

Kristel stated we will need to amend our appropriations to include the ARP money. After discussion, Euler made a motion to amend our appropriations, seconded by Powell. Roll Call: Powell – yes, Euler – yes. Motion Approved. Kristel said we also received information from Northwest Water & Sewer District to fill a seat on the board. Euler made a motion to vote for Steve Arnold for the Northwest Water & Sewer District Board, seconded by Powell. Roll Call: Euler – yes, Powell – yes. Motion Approved. Kristel will send the resolution into Northwest.

Bill Gase, Fire Chief Report: FireCATT will be testing was done July 26th. They tested 6,385 feet of hose and 350 feet failed. Most of the failed hose was over 20 years old. The ladders were also tested and no failures. The invoice for \$2,136.80 has been submitted for payment.

Our annual pump test is scheduled for next week from WW Williams. The will be testing Engine 835 and Tanker 839. I don't believe the other two trucks have large enough pump capacity to require testing.

I have spoken with DiDi Everhart from Gatchell Grants. (website: GatchellGrantServices.com) She feels there is a large amount of money available from the FEMA Assistance to Firefighters Grant this coming submission period. Her cost up front to write the grant is \$795 and the Admin Fee if grant is awarded is 8% or \$3,500 maximum. In the last rounds of grant submissions, these cost have been include and paid by FEMA. Based on the township's population, the grant would cover 95% of the cost and the township will have to pay 5%. She will take care of grant paperwork, and follow the grant process including the 1 year follow up. If we don't get award a grant, she will resubmit the following period until we are awarded the grant.

After talking with her and the needs of our department, she feels the top items we should approach should be new airpacks and breathing air fill station. These are top priority items and with our equipment over 20 years old, she feels we have a good chance of securing the grant on the first application. Her rough estimates for new airpacks with integrated Alarm Systems and fill station would be around \$175,000-\$200,000. The cost to the township would be \$10,000 if awarded.

I would like approval to start the grant process with Gatchell Grants for the upcoming submission period.

Is there any details on the American Rescue Plan money and how it can be used? If there are ways to utilize any of the funds for equipment purchases for the Fire Department, please let me know and we will draft up a list of items that meet the requirements.

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Euler made a motion to approve the grant writer fee of \$795 for the fire department, seconded by Powell. Roll Call: Powell – yes, Euler – yes. Motion Approved.

Powell stated there is a benefit for Nick Niceley on Sept. 11th and asked everyone to spread the word.

Euler stated we have the tractor and plow to discuss, since Smith is not here we should schedule a special meeting. Trustees scheduled a special meeting to discuss township equipment on Monday August 23, 2021 at 5:30 pm. Kristel will post in the paper.

Because of no further business, the meeting was adjourned at 6:39 p.m.

St Powell

Approved by:

Kristel Beyer

[Signature]

[Signature]