

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____

November 17, 2021

5:30 p.m.

The Washington Township Trustees met in regular session with Smith, Powell and Euler present. Chairman Smith presided. Guest in attendance were Clay Battin, Carson Lathrop, Chase Lorenz, Makenna Lenhardt, Brian Lorenz, Dan Sheppard, Lilly Snyder, Karla Snyder, Scott Alexander and Bill Gase. Minutes of the previous meeting were approved.

23906	Kirk Shank	\$275.08	23919	Loyal American	\$781.16	Voucher#209	Steven Powell	\$707.78
23907	Stoneco	\$483.80	23920	Kirk Shank	\$360.63	Voucher#210	David Smith	\$889.58
23908	NW Ambulance	\$123.50	23921	Cardmember	\$455.21	Voucher#213	Paramount	\$2,733.04
23909	Pauls Refuse	\$49.50	23922	Stoneco	\$1,360.11	Voucher#214	Suburban	\$111.16
23910	Eric Palmer	\$175.00	23923	Reinhart Ditching	\$4,500.00	Voucher#215	Fed tax	\$983.40
23911	WC Landfill	\$46.43	23924	DLP Services	\$2,993.67	Voucher#216	OPERS	\$2,439.43
23912	Forrest Auto	\$26.97	23925	Cindy Hofner	\$273.00	Voucher#217	School Tax	\$106.69
23913	Holgate Implemen	\$341.55	23926	Time Warner	\$99.99	Voucher#218	State Tax	\$223.83
23914	UIS Insurance	\$879.00	23927	Mid-Wood	\$3,866.86	Voucher#219	Scott Alexander	\$1,394.75
23915	WW Williams	\$2,530.90	Voucher#205	Scott Alexander	\$1,055.86	Voucher#221	Edison	\$79.62
23916	United Fire	\$2,001.00	Voucher#206	Kristel Beyer	\$1,411.76	Voucher#222	Huntington	\$38.50
23917	WC Engineer	\$58,283.04	Voucher#207	Abel Euler	\$ 818.51	Voucher#224	Verizon	\$41.19
23918	Northwood Door	\$212.50	Voucher#208	Chad Johnson	\$ 219.93			

Roll Call: Smith – yes, Euler – yes, Powell – yes. Motion approved. The trustees amended appropriations in the amount of \$10,000 from 2021-330-190-0000 to 2021-330-420-0000, \$2,050 from 2191-220-740-0000 to 2191-220-360-0000 Roll Call: Powell – yes, Smith – yes, Euler – yes. Motion approved. The Audit Committee approved the bank statements and financial reports for October, 2021.

Brian Lorenz came to present information and pricing for a new ball diamond drag/grader. Brian stated the ball diamonds golf cart is currently at Welsh Golf Cart to get looked at. It was \$100 to look at it and they fixed a \$50 part but it still doesn't work, so Brian had them stop before putting too much money into it. Brian stated the new drag is a pull behind unit that weighs approximately 250 pounds. It can be pulled by golf cart, mower, gator or whatever you have. The unit is adjustable. Dan Sheppard stated in the last couple years the whole Legion Park has really started to look nice. The kids involved in the program are steadily increasing and we need to have the proper equipment to keep facilities nice. Brian stated last year we had 13 different teams. Dan would like to keep our nice facilities and continue to improve them. Euler stated he was using the drag the other day, its not really appropriate for the fields we have. Brian emailed the new drag information to the trustees. Powell asked Dan if he was interested in mowing in year 2022. Dan stated he is interested in talking about it. Powell asked if we need to get a mower to pull the new drag. Dan stated he thinks it would be beneficial to have the parks own equipment. Powell asked the trustees if we should get a mower for just the park. Euler thinks that if our facilities are being greatly used like this year then yes, he thinks they should have their own mower. Powell asked if there is room there to store a mower. Brian stated there are some items that can be sorted through to make room for one. Scott asked who was responsible for the maintenance on the machine, Dan stated we would have to talk about that. Trustees watched a demo of the drag. Smith asked how much the unit cost. Brian stated the cost of the infield grader unit is \$3,199, \$499 steel drag attachment, \$629 for finished broom attachment. Brian stated they would get by with just the steel drag and not the broom attachment. Smith stated he has something similar called DR Power Grader and the cost was around \$1,200 and drag was \$200 something to look into. Smith asked the turnaround time on this unit. Brian stated the rep stated the prices are rising and would like to lock our price in. Powell asked about overall revenue with increase of usage, is there any money that would be used to put towards this unit or are you looking at the Township paying for any and all expenses. Brian stated for the rec council we charge the bare minimum, the concession stand last year barely broke even. We had to hire high school kids to operate it, so the money made was spent on them. Powell was just wondering since the property is dedicated to youth sports. Brian stated all four towns discussed ball pricing and they decided to all have their pricing the same. Powell suggested purchasing another zero-turn mower like the one we have then we can share it if one goes down. Smith stated we wouldn't have anywhere to store it. Dan mentioned they can rearrange items to make room. Smith thinks they will need other items as well to keep up with the park. Smith asked them to make a list of items needed like weed whip, spray equipment, leaf blower, gas can, etc. Smith stated we should get a machine dedicated down there. Smith mentioned if we have a better diamond maybe we should charge a premium. Dan stated their goal is to have all Otsego communities on board with the Crush organization. We would all work towards the same thing. Smith asked if they closed their books out for the year. Brian stated Julie may have. Smith asked for them to bring it with them next time. Powell suggested getting sponsors and hang signs like other diamonds, is this something they would be interested in. Brian said they have discussed it. Smith asked if they are done for the season. Brian said they were done and thinks the football team is done too. Powell stated the green wooden benches need moved to under the shelter house for the winter. Brian stated we will take care of it. Brian stated the back-diamond batting cage got a lot of use. Smith asked if someone vandalized that. Brian stated yes someone cut it to be able to get inside when you could just go under it.

Bill submitted a grant to State Fire Marshalls to cover part of our MARCS radio services, should know in 6 months. The FEMA grant for assistance for fire fighters is almost done, Kristel has been gathering a lot of information for it. We are looking to get new air packs, complete assembly's so it will be all face masks, harnesses, bottles and spare bottles. We are allowed to submit for each seated position in our trucks plus one for Chief and Asst Chief which comes to 18 total air packs. The bottles they currently have are dated 2001, 20 years old. They are also submitting a grant for a new cascade system combined total between \$200,000 to \$250,000. Our cost would be 5% of the grant. This will probably not be awarded until next Fall. FEMA has a lot of money this year and personnel protective equipment is the number one priority on the list. The Christmas dinner is still scheduled for December 13, 2021 at Nazareth Hall. Powell gave Bill the Otarma list of things that need more focused on.

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Continued

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3:30 pm.

Scott talked to Dave about going to Willy's to get brush taken care of. We have decided on next week and he has contacted the Sheriff as well. Smith stated we should use tordon when we cut it down. Scott stated leaf pickup is still going on. Powell asked if he was going to quit after November. Scott stated yes, he needs to get trucks ready for winter. Scott is wrapping up berming the road sides, he asked the trustees to let him know if they see anything he missed. Euler asked how the new berm box is working, Scott stated it is much nicer. Scott wanted to mention a drainage issue on Tontogany Creek by Phil Williams in the Hurts yard. There is a basin there with a grated top and the County came out jetted it and it flows good now. Scott stated the clay tile looks broke down, possible tree roots. The County suggested putting in a 10-inch line towards the ravine. Powell asked the size of tile that goes out now. Scott said it is either a 4 inch or 6-inch tile. Trustee's asked for Scott to get a price on it. Powell asked if they will put in a solid pipe, Scott stated he can make sure. Smith asked about Mid-Wood bill and if we got gas stolen. Scott stated he found out that Mid-Wood didn't come out for one billing period and we went empty. Scott asked if we are still on track for snow plow to come Dec. 1st. Smith will contact them. Scott asked trustees if they talked to Abe Rowe about the trees. Trustees have not. Trustees stated we could reach out to someone else. Powell thinks we need to take some vegetation off Opperman Road ditch since we will expand the cemetery in the near future. Smith stated it doesn't look good anyway.

Euler talked with Mary Ann Tussing about her drainage behind the house. The back yard has a lot of water from decent rain and water runoff from adjacent property. He is going to stop by the neighbors to see what they are doing to keep water from draining into her property.

Powell gave Scott a binder for logging items. Becky from Otarma suggested starting a log book so Powell made one. It lists pretrip inspections which we are not doing and we should. An equipment maintenance log which we do but she thinks we could do better. Road inspections, playground inspections and he added the right away permit. She stated when we see something then just write it down. An example would be fixing a sign or a limb goes down, write it down. She suggested putting the more important stuff into our minutes. Powell stated we should start our meetings with these items so then we have record of them. She stated if we have a history or a practice of doing it then it goes a long way. Powell stated she still wants more signage in the playground. Scott stated he will get into a habit of it. Powell emailed the townships right of way permit to Jason Sysco so the Wood County Engineers Office has a copy. Powell talked with Eric Huffman and he is waiting on the property owners out there. Jon Beaverson has come up with a bid to fill the ditch in and put in a catch basin. We will see if progress is made. Powell stated the Williamsburg second hearing happened and the Wood County Planning Commission approved the original Williamsburg Reserve plat. The next step is doing all the elevation, location of water and sewer lines, location of streets, width and berm then gets sent back to the engineer. Now is a good time to start thinking about where fire hydrants should be. Smith asked if we have input on roads or cul-de-sac. Powell thinks we can give suggestions. Smith stated the cul-de-sac in Harley Woods is not good needed to be wider or no center. Powell did purchase a metal detector and he talked to Kirk about starting steel rerods in the cemeteries in the Spring. He purchased one but didn't like it so returned and got a better one. Scott asked how long the stakes would be. Powell stated how ever long we want, Smith suggested two feet so they don't heave up in the winter. Scott asked to pound them down at least six inches under the surface. Euler stated we should trial one cemetery first to see how it works. Powell stated we could put some in now to see how they do over the winter. Powell is still finding errors in our cemetery book. Powell stated we talked about Buddy Vollmar slit seeding behind the little diamond. Smith stated yes Buddy Vollmar has us on his list for next Spring. Powell was supposed to meet with North Branch nursery today but the lady was going to send him a map of suggestions of trees. Powell met with Scout leader Nathan Vollmar and he was having the eagle scout do more painting on dugouts. Powell stated we still have paint and it is in the Legion so if we need to touch up in the Spring we have some. Powell asked where we were at with Tuller Road by the railroad crossing. Smith stated Terry Hummel put together a plan sent to Sysco and is waiting on a response. Smith stated they will put a tile in the bottom of the ditch and cover it, Terry thought around \$7,000. Powell said Kellermeier will be out tomorrow to winterize the concession stand. Powell said he has not heard anything more from overhead wire deal. Powell stated we have discussed Williamsburg bridges. Smith talked to Jason Sysco on that and applying for the ODOT grant and he said he wouldn't waste time on it, Smith stated that was for guardrails. Smith stated the one that really bothers him is the one by the water wheel. Smith stated if there is an accident there that wouldn't be good. Smith stated we need to address this possibly at the January meeting we have with them, Powell talked with Jim Carter from soil and water yesterday about Liberty Hi Road ditch, Jason Sysco said the County will take care of the portion under the road, Fred Vetter Middleton Township said they will take care of the Middleton side. Jim Carter said that all the townships should only need to pay for jetting out the culverts. He thinks they will do this in the spring.

Smith stated the County did complete the Tontogany Creek drainage by Cordys and it looks good. Smith said the cemetery was under water who do we have look at that. Scott stated in the new section there are two tiles running north and south. Scott thought there is a tile running along Opperman that the tiles run into. Powell thinks we may need to put in a french drain. Smith suggested contacting a guy in Deshler that does small tile work or Brett Palmer. Scott suggested T.C. Price does good work. We need to contact one of them.

Powell made a motion to lease the land to D & S Farms LLC for \$201.50 per acre, seconded by Euler. Roll Call: Euler - yes, Powell - yes, Smith - yes. Motion approved.

Because of no further business, the meeting was adjourned at 6:36 p.m.

St Powell
Paul Smith
John W. Euler

Approved by: Kristi Beyer