

# RECORD OF PROCEEDINGS

Minutes of

Regular Meeting of Webster Township

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held September 13, 2021 7:30 A.M. 20

**Township Officers Present:**

Trustee Mark Bushman, Chairman  
 Trustee Isaac Bailey  
 Trustee Jim Cajka  
 Fiscal Officer Julie Foos

**Others Present:**

The meeting opened with the Lord's Prayer. The minutes from the August 23, 2021 meeting were read and approved. The Fiscal Officer's report was also approved.

Discussion began with the Webster School property. Morton Buildings completed the final walk through, and Mark Bushman gave them the final check. There was nothing to report on the electricity or the athletic field reservation paperwork. The Trustees decided to scrap the monkey bars that were torn out.

Isaac Bailey does not think the County is going to have time to tar and chip Silverwood Road yet this year.

Isaac Bailey said Neff Construction has a few more branches of the Dunipace Ditch left to clean. Neff Construction has not been using the roadside to work off of anymore. The township truck was not needed to haul ditch dirt.

The Trustees reviewed the two bids for sealing the main drive of Webster Township Cemetery. Isaac Bailey made a motion to use Morlock Asphalt to seal the drive. Mark Bushman seconded the motion, and all were in favor.

The Trustees reviewed the bids for propane. Mark Bushman moved to use L.A. Bexten for propane for the coming year. Isaac Bailey seconded the motion, and all were in favor.

Julie Foos mentioned the final audit report was released for 2019 and 2020. The Auditor found two issues. The records retention policy is not readily available to the public, and the public records policy is not posted in a public place.

Julie Foos mentioned the State approved the township's updated records retention policy.

Julie Foos reported the township received the first half of the American Rescue Plan money totaling \$69,711.83.

The township received a refund from Anthem Blue Cross Blue Shield for health insurance premiums paid. Mark Bushman moved to use the funds to pay for the policy in the coming year. Isaac Bailey seconded the motion, and all were in favor.

The Trustees reviewed the quote from The Copy Shop for the newsletter. Mark Bushman moved to go forward with the newsletter. Isaac Bailey seconded the motion, and all were in favor. The Trustees and Julie Foos discussed what should be included in the newsletter this year.

The Trustees and Julie Foos discussed the Wood County Park District grant. Julie Foos will get an updated quote for the rest of the new playground equipment. Isaac Bailey will get quotes for the labor and concrete needed for the shelter house. The Trustees discussed putting in a stone drive and walking path.

The Trustees decided to do the Community Clean-up Day in the spring in conjunction with the Roadside Clean-up Day.

Isaac Bailey relayed a complaint he received about brush in a ditch. Jim Cajka would like the County to mow the ditches. Isaac Bailey made a motion to contact the County to do some mowing. Mark Bushman seconded the motion, and all were in favor.

Held \_\_\_\_\_ 20 \_\_\_\_\_

The Trustees discussed the abandoned house on Dunipace Road. The electricity needs to be moved from the house to the outbuilding before it can be torn down.

Mark Bushman talked about the Wood County Township Association meeting and the potential upgrades to the website.

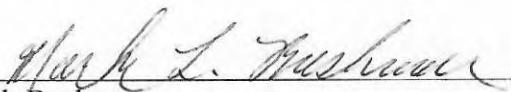
Jim Cajka reported Freedom Township is interested in working together to apply for a grant to improve Swan Road. The Freedom Township Trustees mentioned removing the hill by Zepernick Road because it is an obstruction.

The following warrants were approved to be paid:

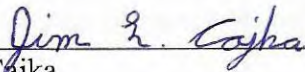
Date	Number	Amount	Payee	Description
9/1/2021	33-2021	\$ 867.92	Anthem Blue Cross and Blue Shield	Health Insurance Premium
9/13/2021	34-2021	\$ 1,421.78	Public Employees Retirement System	OPERS for August
9/13/2021	11125	\$ 820.87	Isaac Bailey	September Trustee Salary
9/13/2021	11126	\$ 741.64	Mark Bushman	September Trustee Salary
9/13/2021	11127	\$ 822.14	Jim Cajka	September Trustee Salary
9/13/2021	11128	\$ 1,044.16	Julie Foos	September Fiscal Officer Salary
9/13/2021	11129	\$ 10.23	Toledo Edison	Electric Service Adjustment
9/13/2021	11130	\$ 26.40	Verizon	Telephone Service
9/13/2021	11131	\$ 762.00	Treasurer of State of Ohio	UAN Fees Q4 2021
		\$ 2,365.70	Treasurer of State of Ohio	Agreed Upon Procedures Audit Fees 2019, 2020
9/13/2021	11132	\$ 75.00	Mark Bushman	Reimbursement for WCTA Meeting
9/13/2021	11133	\$ 44.40	Ohio Public Entity Consortium	Life Insurance Premium Q4 2021
9/13/2021	11134	\$ 724.73	Mid-Wood, Inc.	Fuel
9/13/2021	11135	\$ 240.00	Chase Greulich	Old Belleville Ridge Cemetery Mowing
		\$ 1,200.00	Chase Greulich	Webster Township Cemetery Mowing
		\$ 360.00	Chase Greulich	Webster School Property Mowing
9/13/2021	11136	\$ 1,201.31	Randy Aspacher	Pay for August

There being no further business brought before the Trustees, the meeting was adjourned at 8:43 A.M. Motion to adjourn was made by Isaac Bailey and seconded by Mark Bushman. All were in favor.

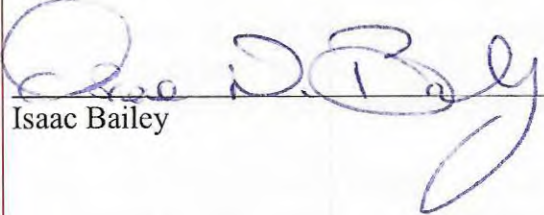
The next Township meeting will be held on September 27, 2021 at 7:30 P.M.



Mark Bushman



Jim Cajka



Isaac Bailey