

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

January 15, 2020
20:00 p.m.

The Washington Township Trustees met in regular session with Powell, Smith and Euler present. Chairman Powell presided. Guest in attendance were Lajos Borbely, Roland Southard, Bill Gase and Chad Johnson.

The Oath of Office was given to Trustee Steven Powell for his new term beginning Jan. 1, 2020 and Kristel Beyer for her term beginning April 1, 2020.

Minutes of the previous meeting were approved.

23397	Steve Powell	\$88.48	23409	Big Red Truck	\$58.00	Voucher#210	Steve Powell	\$442.64
23398	Village of GR	\$918.00	23410	WC Hospital	\$155.00	Voucher#211	David Smith	\$808.99
23399	Pauls Refuse	\$49.50	23411	Time Warner	\$64.04	Voucher#213	Suburban	\$292.00
23400	Stoneco	\$219.47	23412	Eric Palmer	\$175.00	Voucher#214	Scott Alexander	\$1,647.99
23401	Chad Johnson	\$219.83	23413	Big Red Truck	\$45.00	Voucher#217	Fed tax	\$1,624.03
23402	Kirk Shank	\$69.59	23414	Steve Powell	\$87.00	Voucher#18	OPERS	\$2,275.96
23403	Forrest Auto	\$74.82	23415	Cardmember	\$72.03	Voucher#219	School Tax	\$165.25
23404	Midwood	\$712.48	23416	BeeGee Rental	\$60.50	Voucher#220	State Tax	\$320.71
23405	Cardmember	\$85.00	Voucher#205	Village of Togany	\$183.20	Voucher#221	Togany Tax	\$293.31
23406	Aim Media	\$66.35	Voucher#207	Edison	\$61.00	Voucher#222	Paramount	\$1,980.11
23407	Auto Value	\$45.98	Voucher#208	Kristel Beyer	\$1,210.46	Voucher#3	Huntington	\$38.25
23408	Thayer Ford	\$327.43	Voucher#209	Abel Euler	\$ 747.24			

Roll Call: Smith – yes, Euler – yes, Powell – yes. Motion approved. The Audit Committee approved the bank statements and financial reports for December, 2019.

Nominations for the New Year 2020 chairman were opened. Smith made a motion to nominate Abe Euler for Chairman, seconded by Powell. Smith moved to close nominations, Powell seconded. Roll Call: Euler – yes, Smith – yes, Powell – yes. Motion approved. Euler made a motion to nominate David Smith as Vice Chairman, seconded by Powell. Euler moved to close nominations, Powell seconded. Roll Call: Powell – yes, Smith – yes, Euler – yes. Motion approved.

Euler took over as Chairman. Louie came to ask the Trustees if he can park his vehicle in his driveway since he received a letter from the zoning inspector. He didn't know if he needs a conditional use permit. He agrees that the zoning said he cannot park a commercial vehicle in a residential area. Chad stated if he could park inside that wouldn't be an issue, there has been complaints. Chad noticed he cleaned up the unlicensed vehicles. Powell said the unlicensed vehicles was the complaint he remembers. Louie agrees, he is just asking to be able to leave his truck outside from time to time. Trustees said that would be fine.

Chad said he sent 3 zoning letters out. Richard Vollmar was one. Vollmar called Chad and chad asked him if he had an apartment upstairs, he stated his daughter is up there. Chris Joy vehicles have been moved out. There is a variance application for a couple lots on Bobel Road. They have an existing lot of record but they do not have enough frontage to split the lots. Powell asked about the lot next to Jill Murphy on Tontogany Creek, there is a for sale sign, this is not a buildable lot either? Chad said it's an existing lot of record so it is. Powell thought he was told it wasn't buildable. Powell said this is something to research. Powell asked if Linda Holmes sent Chad a stop work order, statement of intended use and a zoning violation form. Chad didn't think so; Powell gave Chad the forms. Chad informed the Trustees he resigned from Plain Township Zoning Inspector. Smith asked about the house on River Road where a house is going up. Chad found the issued permit for this property. Euler asked about the shed on Reams Road. Chad said they have not moved it yet.

Roland said all the homes in Williamsburg have been sold. Roland sent an email response about the electric Aggregation to be put on the ballot. Roland said he presented the flyer to his board, he did not get positive feedback at all because everyone gets opted in to it. Smith stated he shopped around for his electric and it took him a good day and a half to get the best rate, the government aggregation program will do this for everyone without costing us. Smith said Scott still needs to get with Roland about the signs in Williamsburg. Roland asked the Trustees to keep an eye on East Back Bay for a future project. Smith said we have Rangeline Rd. project coming up. Roland said the tar and chip turned out nice on Sugar Creek.

Bill stated he has been having some issues with a few guys going directly to the scene. He told them it's a liability issue, he believes they understood. Bill asked the Trustees at what level of ems training are they willing to pay for. Powell asked how much it would cost. Bill estimated \$500 for first responders and EMT could be up to \$2000. He would like to get more first responders. Euler asked what type of training does that give them. Bill said it's the first level of formal training through the state. It's 48 hours of training that is recertified every 3 years. Its basic level, they can do the initial treatment to patients for cuts, bruises, apply oxygen, do a splint etc. He may have 3 interested right now in taking classes for it. Powell thinks we should support first responders, Smith and Euler agreed. Euler said he sees a lot of value in having more first responders. Bill ordered a sample kit of identification tags to label our equipment. He will order more to tag all equipment. The items we are purchasing through Middleton Township came to only \$2000, should see an invoice soon. Powell said Plain Township agreement with Central Joint is ending. Plain is

Held

Continued

January 15, 2020
20 7:00 pm

looking into asking BG first, then Weston and then Washington to help take over Central Joint coverage area. If it does come to us we will discuss then.

Powell drove by the intersection of Sugar Creek and Scott Road, Scott did trim it and he did a good job. Powell talked to Scott about doing Tontogany Creek on spring break. Powell said Scott is going to start getting the wood out of Tontogany Creek Road, Andy is going to take some and Scott will get the rest out starting next week. Powell has been checking the time clock periodically, it seems to be working fine. Powell talked to Brett Palmer Excavating today, they stated they will be out at the park before ball starts. At the Township Association meeting we heard the county is buying a flail mower. Powell thinks before we buy our own we should see if the county can do the work for us. We need to set the meeting for the Electric Aggregation. Trustees decided February 19th meeting at 7 pm. Powell said the Village hydrants have been flushed by the Fire Department, it was Wendy and Orville. This was a while ago. Powell printed off the Township Agreement with the County Engineer.

Smith is meeting with Jim Miles at 10 am tomorrow to talk about the drainage issue. Smith wants to see if we can do a gentleman's agreement to be able to push back the catch basin to the east, before we do the Rangeline Road project. Smith talked to Scott today, we will be driving around the Township Friday to discuss the issues we see.

Euler thought Brian Lorenz was going to attend tonight's meeting. He will follow up with him. Euler asked the Trustees what they thought about a backup leaf collector. We had issues this past year with our leaf collector. Do we need to setup a partnership? Powell said we just need to get it fixed. Roland said he notified people on Facebook but it doesn't reach everyone. Roland says mechanical failure happens. Smith said we could reach out to the others. Euler said he will see who actually has one to partner with.

Powell moved to approve the Work Agreement between the Wood County Engineer and Washington Township for year 2020, Smith seconded. Roll Call: Smith – yes, Powell – yes, Euler – yes. Motion Approved.

Euler received a call from Tony from Citizens for Climate Change. He heard the Trustees were putting the Electric Aggregation on the ballot, he wanted to know if we knew about the renewable energy piece of the Aggregation. Euler asked the trustees if we would want him to attend a meeting to discuss renewable energy versus nonrenewable energy. Trustees agreed.

Euler stated we need to discuss our yearly organization. Powell made a motion, seconded by Smith to retain Scott Alexander as the Township Road Superintendent. His salary is to be twenty-six dollars and fifty cents (\$26.50) per hour. This is to be based on a forty (40) hour week with any additional time to be overtime at a rate of one and one half times the regular rate. The work week will be Monday thru Sunday. He is to receive the following paid holidays: New Year's Day, Martin Luther King Jr. Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day and Christmas Day. The trustees authorize Scott to make ordinary purchases for supplies, maintenance and repairs. They authorize the fiscal officer to pay Scott on the fifteenth and the last day of each month, unless that date falls on the weekend, in which case he will be paid on the first working day of the following week. He will receive four hours per pay period for sick pay and may be allowed unlimited sick leave up to the hours accumulated. Upon retirement or termination of job, Scott will be paid for unused sick leave up to 240 hours maximum. The trustees reserve the right to verify the use of sick pay. In addition, he is to receive three weeks of vacation with pay at a time that is agreeable to the trustees up to an accumulated total of 240 hours. The motion also includes that Scott receive medical/prescription insurance in which he is to pay for one-third of the premium. The dental/vision insurance will be offered through the Township. The life insurance can be up to 3 times his yearly salary, to be paid by the employee if coverage is desired. Roll Call: Smith – yes, Euler – yes, Powell – yes. Motion approved.

Euler made a motion, seconded by Smith that extra general labor be paid a minimum of nine dollars and fifty cents (\$9.50) per hour to a maximum of twelve dollars (\$12.00) per hour for a CDL, when acting in a capacity that requires a CDL, to be determined by the trustees at the time of hire. The extra labor assisting the Road Supervisor must be at least sixteen years of age and not to go over a maximum of ten thousand dollars (\$10,000) per year. When that amount has been reached, the trustees will decide whether there are funds to cover any other labor. The extra labor is only for cutting grass, plowing snow, cutting brush, picking up leaves, durapatching and using the chipper. Road Supervisor is to report a projection of extra labor for the month at the monthly meeting. Roll Call: Euler – yes, Powell – yes, Smith – yes. Motion approved.

Smith made a motion, seconded by Powell for the following fire officer pay levels effective immediately: Fire Chief - \$3,000/year plus \$12 for expenses incurred for each training and call response attended, Assistant Fire Chief - \$1,500/year plus \$12 for expenses incurred for each training and call response attended, Max of two (2) Captains - \$750/year plus \$12 for expenses incurred for each training and call response attended, Lieutenants - \$12 for expenses incurred for each training and call response attended. Balance of fire fighters will receive \$9 for expenses incurred for each training and call response attended. The Chief, Assistant Chief, and (2) Captains yearly compensations are to be paid twice a year at the first part of July and the first part of December. The chief and assistant chief are authorized to make ordinary purchases for supplies, repairs and maintenance of fire equipment and for the department. Training will be once a month. The trustees will pay for the meal only expenses incurred at the fire fighter's banquet in

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Continued January 15, 2020
7:00 pm.

~~December. The trustees will pay for this banquet as additional compensation. The motion also includes that each fireman have 54 hours of training every three years per State requirements or be removed from the fire department. Roll call: Powell – yes, Smith – yes, Euler – yes. Motion approved.~~

Euler moved that the township continue the equipment rental contract with the Village of Tontogany at the following rates: Truck (or tractor) only—twenty-seven dollars (\$27.00) per hour; truck & driver—forty-five dollars (\$45.00) per hour; truck and two drivers—fifty-five dollars (\$55.00) per hour. Conditions as set forth in the 1989 contract (reissued January 1, 1999) and outlined in the minutes of the November 1, 1988 meeting. The contract will be renewed each year at the organizational meeting. The motion also includes that as long as the village does not charge the township for use of the leaf vacuum, the village will not be charged for use of the truck when used in the same manner. Smith seconded the motion. Roll call: Euler – yes, Powell – yes, Smith – yes. Motion approved.

Powell said we do collect a little bit less property tax from residents in the Village. Smith told Scott to keep a journal on what he does in the Village so we can bill them properly for the work done.

Smith moved the members of the Township Zoning Commission and Zoning Board of Appeals and all alternates be compensated for expenses incurred at a rate of thirty-five dollars (\$35.00) per meeting attended. Educational meetings for board members are to be compensated at the same rate. Both Zoning Board secretaries are to be compensated for expenses incurred at a rate of fifty dollars (\$50.00) per meeting attended. The Zoning Commission is to meet only at the direction of the trustees. Powell seconded the motion. Roll call: Euler – yes, Smith – yes, Powell – yes. Motion approved.

Powell moved the trustees and fiscal officer be paid the current published IRS mileage rate per mile while on township business outside of the township. This also applies to others authorized by the trustees. Smith seconded the motion. Roll call: Powell – yes, Euler – yes, Smith – yes. Motion approved.

Powell moved that Chad Johnson be retained as Zoning Inspector and is allowed to use the small township vehicle for township business. His wage will remain three hundred twenty five dollars (\$325) per month for the issuing of permits and making the necessary inspections. He will be required to attend eight (8) regular Trustees meetings per year to receive a year-end bonus and if he attends at least eight (8) regular meetings or more then he would receive the performance bonus of \$50.00 per regular trustees meetings attended, not to exceed \$600.00, which will be paid to him at the year-end meeting in December. The trustees will make sure that zoning is the first topic to be addressed at each meeting. Smith seconded the motion. Roll call: Smith – yes, Powell – yes, Euler – yes. Motion approved.

Smith moved the trustees meet on the third Wednesday of each month. They will meet at 7:00 p.m. standard time and 8:00 p.m. daylight savings time at the township building. Powell seconded the motion. Roll call: Euler – yes, Powell – yes, Smith – yes. Motion approved.

Powell moved the fiscal officer be authorized to deposit money in the Huntington Bank regular checking account, MMA account and/or certificates of deposit and also to transfer money from the MMA account to the checking account as needed to pay bills. The authorized signees of the checks are Abel Euler, Steven Powell, David Smith and Kristel Beyer. Smith seconded the motion. Roll call: Powell – yes, Smith – yes, Euler – yes. Motion approved.

Smith moved the salary for the trustees and the fiscal officer be paid monthly from the General Fund. Powell seconded the motion. Roll call: Euler – yes, Smith – yes, Powell – yes. Motion approved. Smith made a motion, seconded by Powell to pay Scott Alexander \$30.00 per month for cell phone usage from start of employment. Roll Call: Powell – yes, Euler – yes, Smith – yes. Motion approved. Fiscal Officer will prepare.

Smith made a motion to use township funds to pay supplemental hospital, disability and cancer insurance for the trustees, fiscal officer and full time employees up to seven hundred dollars (\$700.00) per year per trustee or fiscal officer and full time employee. The individual would pay anything over this amount. The motion also includes health insurance coverage for township officials and full time employees if needed and requested according to 505.60 of the ORC. Powell seconded the motion. Roll call: Euler – yes, Powell – yes, Smith – yes. Motion approved.

Powell made a motion, seconded by Smith to pay for motel room, registration fee and up to a maximum amount of sixty dollars (\$60.00) actual expenses for food per day and compensation of the current published IRS mileage rate per mile for both the winter and summer conferences and any training if any trustees and/or fiscal officer attend. Roll Call: Euler – yes, Smith – yes, Powell – yes. Motion approved.

Smith made a motion to reappoint Jason Dahms to the Zoning Commission Board for another five years and to reappoint Ann Lambdin to the Zoning Appeals Board for another five years. Powell seconded the motion. Roll Call: Euler – yes, Powell – yes, Smith – yes. Motion approved. Trustees will discuss with the boards of possible changes in the Commission board to get a better turnout and quicker results. Fiscal Officer stated we have a vacancy for an alternate on the Zoning Commission.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Continued

January 15, 2020

~~20 7:00 pm.~~

Held

The Trustees looked over the current zoning permit fees and cemetery fees. Powell made a motion, seconded by Smith to keep the Zoning Permit Fees and Cemetery Fees the same. Roll Call: Powell – yes, Euler – yes, Smith – yes. Motion approved.

Trustees reviewed the Credit Card Policy. Smith moved to continue the credit card policy and credit limit of \$15,000 per card, seconded by Powell. Roll Call: Powell – yes, Smith – yes, Euler – yes. Motion approved.

Trustees discussed finding someone to head the Rec Council. Smith suggested possibly paying the Rec Chair to attend our meetings this may give them an incentive. Powell said we could pay someone to make sure the facilities are maintained and let us know when something is wrong so we can fix it. Powell said possibly hiring a college kid for 5 hours a week. Euler said the Rec Council is a lot of work and coordination to handle. Smith said giving an incentive to take care of the facilities there. Euler feels there needs to be a main leader. Smith made a motion to pay a \$500 incentive for a head point person to look over the park grounds and the buildings. Roll Call: Powell – yes, Euler – yes, Smith – yes. Motion approved.

Because of no further business, the meeting was adjourned at 8:53 p.m.

J. W. Euler

Approved by: *Kristel Beyer*

P. Powell

D. Smith