

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

March 16, 2022

Held _____

6:30 p.m.

The Washington Township Trustees met in regular session with Powell, Smith and Euler present. Chairman Powell presided. Addie Stott, Nathan Vollmar, Brian Lorenz, Dan Sheperd, Rob Fawcett, Bill Gase and Scott Alexander.

Minutes of the previous meeting were approved.

24015	Kirk Shank	\$60.37	24025	Time Warner	\$99.99	Voucher#38	Suburban	\$166.00
24016	Wright Tire	\$1,512.00	24026	Mid-Wood	\$706.27	Voucher#39	Paramount	\$2,043.58
24017	Stoops Western	\$2,176.49	24027	Eric Palmer	\$175.00	Voucher#40	OPERS	\$2,432.83
24018	Wood SWCD	\$300.00	24028	Cardmember	\$74.31	Voucher#41	Fed Tax	\$993.76
24019	WC Hospital	\$459.75	Voucher#27	Scott Alexander	\$1,267.49	Voucher#42	School Tax	\$106.19
24020	OTARMA	\$17,560.00	Voucher#28	Kristel Beyer	\$1,440.67	Voucher#43	State Tax	\$231.88
24021	Colonial Life	\$1,370.88	Voucher#29	Abel Euler	\$877.50	Voucher#47	Huntington	\$36.75
24022	Forrest Auto	\$32.96	Voucher#30	Chad Johnson	\$219.93	Voucher#48	Verizon	\$51.15
24023	Municipal Emerg	\$1,122.81	Voucher#31	Steven Powell	\$953.79			
24024	AIM Media	\$81.17	Voucher#32	David Smith	\$952.70			

Roll Call: Smith – yes, Euler – yes. Motion approved. The Audit Committee approved the bank statements and financial reports for February, 2022.

Rob Fawcett with UIS Insurance came to discuss the Township's Insurance Policy. Rob introduced himself to the Trustees and stated he is taking over Joe Schroeder's position. He told the trustees about a \$1,000 Police/Fire Grant and the \$500 More Grant. Kristel stated she submitted for both of these at the end of the year. Rob stated the township will be receiving a capital distribution from Otarma in the amount of \$565. Rob explained to the trustees that they do not have all the fire trucks at replacement cost. The grass truck is listed at \$50,000, he recommends raising it to \$95,000 or at replacement cost. Smith asked what the premium adjustment is. Rob stated \$250 more to increase to \$95,000. Smith asked if our new plow was listed. Rob doesn't see it. Scott will take pictures of the plows for Kristel to send to Rob. Kristel will send the inventory list to Rob for him to compare to the policy. Smith asked about Ball Park items, we added a new batting cage to the park. Rob will add the batting cage to the list. Rob stated if the township works on a checklist or an employee handbook we can help you do these things. Rob thanked the trustees and said if they every need any assistance to contact him.

Scott said weather permitting he will start dura patching and berming. He contacted three people for concrete estimates and hasn't received one estimate yet. Scott asked if the xmark was going to the park and if there is a trade in on the Deere this year, he would like another zero turn. Scott would like a commercial grade mower. Smith got a quote on a commercial grade Ferris 61" deck with mulch kit for \$11,349. Scott asked for storage on roller, it is only used at the park and thought it should be stored there. Dan Sheperd stated if we look at the old concession stand building it may fit in there. Scott stated the power washer needs fixed or replaced. Smith stated to get a Karcher power washer at All Spray in Swanton. Powell said Scott had mentioned a driveway permit but what we have is a right of way permit. The County Engineer has stated that they want to look at all driveways because sometimes they need a culvert. Powell said it starts with our right of way permit and then it goes to the Engineers Office and they review it and see if it needs a culvert. Powell asked Scott if there is any other updates on the Otarma List. Scott stated he is getting paint for the swings sets, the four-way crawler had some joints separating that will need covered up. Powell asked about Abe Rowe did he cut the marked trees down on Togany Creek. Scott said he has not and he hasn't heard from him. Smith stated he has a guy he will contact to get a hold of Scott.

Bill has a new applicant named Trey Yarger. He would like to get approval. We have gear the fits him already. Trustees agreed. Fire extinguishers are all tested which was on the Otarma List. Bill stated we should get one mounted in here. David Alvord and Sam Eiben past the Fire Fighter 1 test. Kade Schreiber is retesting tonight. This will take us to 5 with Fire Fighter 1 in the department. Next weekend the 25th through the 27th there will be some activity on Range Line and Kellogg. Peyton Keplings family has a house they want tore down and they contracted with a training service. There will be intense fire training going on there, we have one or two people in this class at no charge. On Monday the 28th the instructor agreed to teach our department with what they went over. Bill stated last night we had a hazmat incident here in town. There was a fuel tanker leaking, we got it under control. He talked to the EPA over the phone and they never came out based on what we talked about. The owner was going to clean up the property by scooping up the dirt. The owner is to replace a boom and get us absorbent pads. Bill stated it was in the railroad right of way. Powell asked if Bill told him to make sure his truck is placard. Bill didn't know it wasn't placard, that's questionable. Smith doesn't think there should be a truck full of diesel in the railroad right of way. Bill will make a phone call about the placard. Powell stated it was not hooked to anything either. Bill stated so we have above ground storage with no diking and no placard. Definitely need to do a follow up with the EPA. Smith thinks the railroad would be liable if they knew that and he was leasing it from them. Bill stated knowing the railroad leases he thinks it states no hazardous materials will be stored on the property.

The fire department has been talking about buying battery powered tools. The cost is \$3,500. Euler made a motion to purchase the battery powered tools & lighting for the fire department up to \$3,500, Smith seconded. Roll Call: Euler – yes, Smith – yes, Powell – yes. Motion Approved.

Bill said the FEMA grant is submitted for new MARCS pagers. He will know in the next two to three months. The grant he submitted last fall for some marcs radio stuff, was rejected. The FEMA safer grant is also submitted. This is a grant designed to bring fire departments up to FPA standard to get more fire fighters on the scene. The grant will cover all costs for four years for back ground checks, physicals, gear and uniform expenses, marketing ideas like a sign out front. This is only for new fire fighters. Powell asked if he thought about auto aid. Bill stated he has thought about it and this would only be for structure fires. What this would do is contact two departments if there is a structure fire. If the dispatcher would split the township we would use Middleton and Weston Departments, possibly cut down response time five minutes. Bill stated at a fire

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department meeting the guys discussed the service awards we give at the Christmas Dinner. They questioned why the township doesn't pay for the awards instead of the fire department. Last year the cost was \$500. He gives a plaque for top responder, top officer and ornaments with five years of service with their names. Powell asked Bill to tell the trustees how much money the department has in treasury. Bill stated it is over \$5,000. Powell said over the years the department has bought equipment and shirts. Euler asked about the departments balance over time. Bill stated it has been growing since he took over. Bill stated we do a \$500 scholarship for the school, they support halfway to Togany Fest. They have been doing a golf fundraiser that has helped gain more money. Euler stated he thinks it's an annual conversation on what the health of the fire department is. We helped the Rec Council when they needed it, this would be the same situation. Smith stated whenever the fire department comes to the trustees and asks for firefighting or safety gear and getting guys trained we don't turn it down. This is where the taxpayer's money should go, to fight the fire and be at an emergency situation. Smith said or we could look at the five-year history, take the average of what we have given to the fire department and give that amount to the department so they can use it for what they want. Bill likes giving out the service awards because he feels it is a good recognition. Smith stated when it comes to the fire department he is all on board its service to the community. Euler said he likes the recognition. Bill stated we will be using money for more shirts and donating to scholarships. Powell stated all the fire departments donate for school scholarships not just ours. Euler asked Bill where they would like their balance at, Bill said between the \$3,000 to \$5,000 range. Bill asked what are the plans for the rescue act funds, he has an idea for use. He suggested getting new hookups for the fire hydrants, the cost would be \$300 per hydrant. The total cost would be between \$30,000 to \$35,000. Powell asked how much time will be saved with using these, Powell said right now it may take two minutes. Bill stated when we pull our hose out then we have to find the right adapter to the hydrant, which we do have multiple adapters. Smith stated something to think about to save time. Bill stated if we do mutual aid Bowling Green doesn't have adapters. Euler asked if the Village will be using their money for them. Bill was unsure if they had any money left. Powell stated the Village would be the first place to start and then Williamsburg. Powell asked if Bill talked with the Williamsburg developer yet. Bill said yes, they have our preferred hydrant locations, they know we want storch fittings on hydrants and none in middle of cul de sacs. Euler asked if we had a list of hydrants, Bill stated it is in our responding software. Powell still has not heard back from Linda Holmes on cost share or giving AED's to Nazareth Hall.

Nathan Vollmar was here to discuss a driveway and tile going into his farm. Powell stated you would need a right of way permit which there is no charge for. Nathan stated they ripped a drive out a couple years ago and now he wants to put one back in to gain farm access. He wasn't sure what size 12" or 18". Powell stated the Engineer controls that. Powell stated you start with our right of way permit from the township and then go to the Engineers Office. Nathan stated there is a tile that he needs to replace that runs through the property of new owners. He would like to retile his whole field eventually but wants to do this main line first. Powell asked if he checked for an easement. Nathan said he went to the records office. Powell stated it should be on the new property owners deed. Nathan said he wasn't sure if he had to talk to the trustees first. Powell stated we don't have anything to do with this. Nathan stated he can go to the recorders office again to check the deeds. Nathan said currently it is not draining. Nathan asked if the trustees owned the chicken cooker up in the Park. Powell stated the Sons of the American Legion own the property. Nathan said an Eagle Scout project will be fixing that up, he also has several scouts moving up that will be looking for projects. Euler asked Nathan if there is tile running along the road for the basin. Nathan said yes to the swale. Nathan said he would send pictures in if there is a lot of water sitting there when it rains again. Powell stated we are always asked if farmers can tie into the basins and we have always allowed it but tell them that we will not maintain it.

Dan Sheperd asked if the trustees are still interested in him taking care of the park property. Dan stated he would mow everything at the park. Euler asked about the field dragging. Dan said the Crush and Rec will be paying for that. Dan stated he assumes he would be mowing, emptying trash, cleaning & maintaining restrooms. Dan asked if the trustees interested in weed and feed. Smith stated we have someone coming in to spray the area every fall. Smith said go to Mid-Wood and look at a back-pack sprayer. Dan asked Smith about looking at the grader. Smith stated he can bring it up to try, we would need to get a hitch on the xmark as well. Dan asked who does he report to when he needs stuff. Trustees stated he can get with Scott or Steve. Smith stated can we get him a key, Steve said he can get him a code. Dan asked how does he turn in hours. Trustees stated to send hours to Kristel and she will have to get you setup as an employee. Dan asked the trustees if they had any concerns on them starting the season. Powell mentioned he feels really good about it knowing that Dan will be taking care of the park area. Smith mentioned if you need to trim trees with a chainsaw to make sure you have two people for safety reasons.

Powell said we need to address the mower. Smith gave trustees a quote for a Commercial Ferris mower. Euler made a motion to purchase the 2022 Ferris Class X 2200 for \$11,349 from Casey Sales & Service, seconded by Smith. Roll Call: Euler – yes, Smith – yes, Powell – yes. Motion Approved.

Powell asked about the roads discussed at last meeting are any on the County's list of being in bad shape. Smith said yes Tontogany Creek from Cross Creek to the bridge was rated 55 to 65 which is fair to poor. Bobel Road on west end, Scott Road on the other side of bridge, Tuller Road from Rangeline to Reams, Ash Road, part of Scott Road that goes north and south rated as poor, ¼ mile section of Green Road just south of Opperman, Robinson Road from Tontogany to Green. Powell didn't see a problem with East Back Bay, Smith stated the side of the road and there are quite a few sections where asphalt is gone. Powell thinks the durapatcher possibly could fix it. Smith stated the County has Weston Road between Kellogg and RT 65 listed. Euler stated Rita from Grand Rapids Township is interested in doing a shared project. Powell stated this road would be the one. Smith said the county lists Weston Road from the ditch to RT 65 is good, from the ditch to Kellogg is poor. Smith feels out of all the roads Tontogany Creek is the worst. Powell said we should get estimates for Tontogany Creek and Robinson Road. Euler asked if we should widen Robinson. Smith stated the County lists Robinson as fair. Euler asked if trustees want to do a tar and chip on Scott Road. Trustees agreed. Euler asked about Bobel Road. Smith stated there are a few soft spots that need addressed. Smith asked if we should do a

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seal on the new Rangeline Road. Trustees agreed. Euler will ask Sysco for estimates on the roads discussed. Euler asked if there are any other roads to tar and chip. Smith suggested Tontogany Creek from Robinson to 582. Euler stated we did this road a while back, Smith stated it didn't hold. Smith was thinking doing a tar and chip this year. Smith mentioned the County also lists a section on River Road that is fair to poor at the entrance.

Powell stated Tom Euler who we have been talking about the ditch cleaning on Liberty Hi Road. Tom mentioned that there is a dip in Liberty Hi Road south of his place. Powell went out there and there is one north of his place from somebody that bored a tile under the road. Powell didn't think they were that bad and asked the other trustees to check out. He mentioned it to Fred Vetter since we share that with Middleton Township but he hasn't been in contact with him since. Smith stated Tom Asmus called him and wasn't happy. Smith told Tom that Rangeline is a county-maintained ditch. Tom asked about the one across from his house. Smith told him we mow the road side and we tell our maintenance guy that if the crops are off and it is dry enough he can go mow on the property owners' side. Smith told him sometimes it doesn't work out due to conditions. Tom stated the guy charged him extra due to the property owners' side not mowed by Township. Smith said he was quite rude and said we weren't doing our job. Smith caught a guy trying to unload a big excavator, he was going to unload on the new Rangeline near Brillhart. If he would have unloaded it and turned his tracks it would have tore up the new road. Smith received a call from the boss of the company and he wasn't happy. The guy told him he would go after him personally. Smith told the guy he was working as a township trustee. Powell questioned he was upset because you stopped his guy from tearing up our road. Smith said yes. Smith stated he told Tom Asmus he talked to Powell first, we don't act on our own and that we are looking out for the tax payer's money. Tom Asmus stated we cost him a lot of money. Euler stated it is not different than us diverting the loads down to the school and hauling heavy loads. We are going to try to protect the roads the best we can. Powell did coordinate between State of Ohio ODOT and Middleton Township for the intersection at 582 and Tontogany Road they are going to put two stop signs up, one on each side of the road. Middleton is going to put up a stop ahead sign, we already have one when your going north. Powell said the state wouldn't put a red flashing light because not enough reported accidents. ODOT's policy is there must be at least 9 accidents reported within 3 years to do the flashing light.

Because of no further business, the meeting was adjourned at 9:20 p.m.

[Handwritten signatures: Powell, Euler]

Approved by: *[Handwritten signature: Kristel Beyer]*