

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

March 17, 2021

Held _____

8:00 p.m.

The Washington Township Trustees met in regular session with Powell, Smith and Euler present. Chairman Euler presided. Guest in attendance were Joe Schroeder, Scott Alexander and Bill Gase.

Minutes of the previous meeting were approved.

23730	Kirk Shank	\$116.28	23742	C & L Sanitation	\$85.00	Voucher#30	Steven Powell	\$480.64
23731	Kalida Truck	\$1,075.52	23743	Aim Media	\$66.35	Voucher#31	David Smith	\$889.26
23732	Steve Powell	\$79.11	23744	Steve Powell	\$571.22	Voucher#35	Suburban	\$193.00
23733	Pauls Refuse	\$49.50	23745	Colonial Life	\$1,370.88	Voucher#36	Otarma	\$17,040.00
23734	Mack Industries	\$90.00	23746	Treasurer of State	\$150.00	Voucher#37	Paramount	\$3,413.50
23735	Forrest Auto	\$323.35	Voucher#24	Village Togany	\$345.56	Voucher#38	OPERS	\$2,629.60
23736	Kirk Shank	\$53.25	Voucher#25	Edison	\$81.40	Voucher#39	Fed Tax	\$1,021.50
23737	Cardmember	\$751.35	Voucher#26	Scott Alexander	\$1,341.98	Voucher#40	School Tax	\$107.23
23738	Shelly Materials	\$79.01	Voucher#27	Kristel Beyer	\$1,409.13	Voucher#41	State Tax	\$238.46
23739	Time Warner	\$89.99	Voucher#28	Abel Euer	\$816.94	Voucher#42	Huntington	\$37.25
23740	Mid-Wood	\$1,436.54	Voucher#29	Chad Johnson	\$219.89	Voucher#43	Scott Alexander	\$1,320.84
23741	Eric Palmer Exc	\$175.00						

Roll Call: Smith – yes, Euler – yes, Powell – yes. Motion approved. The Audit Committee approved the bank statements and financial reports for February, 2021.

Scott wants to keep old ford truck sale on the radar. He has reached out to other townships and County garage on brands that work well. Looks like international has a decent state bid and depending on the engine chosen it's the choice of many places. Scott had to have some things welded on the plow attachment on the ford. Smith stated we should contact the County about the basin that was hit during plowing. Tree trimming in cemeteries and road sides, he got a list for Abe Rowe to do as soon as possible. He has not heard back from him. Scott asked if we did two brush chipping in town last year? Trustees thought we did.

He has been working on better road drainage going to basins. A lot of the swales are almost shut. The basin on Opperman and Tontogany Creek, the one up farther towards Cross Creek, Tontogany Creek past Phil Williams towards Rt 582, one on Robinson Road, on Cross Creek north of Robinson, just to name a few. Smith stated we could have Palmer come in to do the work or B. Hillz. Smith asked Scott to get with them to do the work. Powell was in all 3 cemeteries and they look really good. The building in Tontogany cemetery door is fixed it looks good. Powell stated we have a real serious issue with headstones, they are leaning or broken. Smith asked if they are the older ones, Powell stated yes. Smith said didn't we have a boy scout take care of this as a project once. Euler said we could ask a monument company to see what they think. Powell stated we could get some estimates and do some every year. Smith stated he would call Scott Domer to see if he knows who does this type of work. Powell brought the new township cell phone for Scott's use. Euler asked if we need to get a dumpster to get rid of some of the stuff at the back of the building, or Scott can take it to the Landfill. Scott stated he would take to landfill. Powell asked about the blade, Scott stated he doesn't need it. Smith stated there are some holes on Rangeline that need repaired may want to do that before we get rid of it. Powell said its not costing us anything to keep it. Smith just received a response from Abe Rowe on the trees and he can get started once he gets the go ahead.

Joe Schroeder with Miller Insurance came to discuss the Townships insurance policy. He wanted to let the trustees know about the \$500 more grant that is still available. Also, they expanded the \$1000 Police and Fire Grant to update policies/procedures and can also be used for safety equipment. They added coverage on guardrails. Smith asked if this was ODOT certified guardrails, Joe said yes. Smith asked if this would cover the wood guardrails in Williamsburg, Joe would have to check into that but didn't think Williamsburg would want the ODOT certified guardrails. Powell stated we had asked you about a new fire fighter with a driving record and asked him to go into more detail. Joe stated Otarma has never required a driver list, they will always check the MVR. Otarma does not have a driver criteria. Since this is a member owned pool they are trusting you guys to make the correct call. Bill stated one of his speeding tickets was responding to a call. Bill stated he did talk to the individual about the driving record and explained to him that he will not be driving our fire trucks for at least the first year as a probationary period. Joe thinks that is a great precaution to have. Joe stated if there would be a claim because of this then you would probably get a letter from KLA. Powell asked if fire fighters are covered when they leave their home on a call. Joe stated yes but their own insurance would be first because that is how it works in the state of Ohio. Powell asked about after a call and on their way home are they covered. Joe stated he was unsure of that but doesn't think the township would be liable.

Bill has two applications from two fire fighters. Eric Peck is coming from Van Buren Fire Department was a fire fighter for 5 years, he has certification to teach emergency vehicle operators. They will probably take use of this later. Anthony Reinhard he will be a new fire fighter. If the trustees approve then we will get them gear if we have gear or order some. Bill gave the trustees a draft residency requirement to join the fire department. After discussion, Smith made a motion to adopt the residency requirements for the volunteer fire fighters on our department, Euler seconded. Roll Call: Powell – yes, Smith – yes, Euler – yes. Motion Approved. Euler made a motion to approve the new member applications for Eric Peck and Anthony Reinhard for the fire department, seconded by Powell. Roll Call: Powell – yes, Smith – yes, Euler – yes. Motion Approved.

Powell asked if we are treating the two new fire fighters with a probationary period for one year, Bill said yes. Powell asked about during training, Bill would like to allow driving trucks during training. Bill would like to look at Middleton Townships full policy and possibly getting that approved as well, he will be working on this. Unit 837

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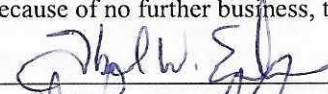
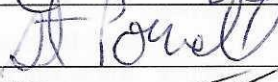
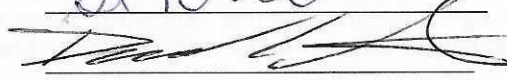
February 17, 2021
7:00 pm.

~~Rescue Truck, we would like to reconfigure the compartments and shelving to allow us to identify compartments~~
 with very specific needs such as EMS, Extrication, Ventilation, etc. We have developed a plan and the group is working on getting estimates on how much the shelving will cost. I am estimating the costs for these shelves to be in the \$3,000-\$5,000 range. Bill asked the Trustees if they would be okay with this. Euler made a motion to modify unit 837 to not exceed \$5,000, seconded by Powell. Roll Call: Powell – yes, Smith – yes, Euler – yes. Motion Approved. Bill stated the 837 may have a bad tire it keeps losing air. They will be getting it checked out. Bill gave a digital sign update the Village of Tontogany was looking into a sign and they discussed it at the meeting on March 15th. They have more pressing issue for 2021 but would like to explore it again in 2022. Bill suggests we hold off until then and make this a joint effort. Bill stated all of our fire fighters that wanted to be vaccinated have been vaccinated or have their first shot. Powell stated there is more cares money coming. Powell stated we need to make sure the Village does not send their money back this time. Bill stated if we do receive more then he would use some of it for an extra set of turn out gear and lighter air paks. Powell thinks we need to do some things at the legion for emergency shelter. Bill stated we can ask the red cross of what we would need for an emergency shelter. Smith received quote from Abe Rowe for 5 trees. Two trees at Rangeline cemetery and three trees at Tontogany cemetery quote is \$2,755. This includes removing the wood and grinding all but one stump. Euler made a motion to have Abe Rowe take down the 5 trees and discard the wood, seconded by Powell. Roll Call Euler – yes, Powell – yes, Smith – yes. Motion Approved.

Powell met with the legion members about the overall property and what they want to do in the long-term. He suggested we sit down with their attorney and see what we can do from a deed perspective to keep the property available for public use. This is not a big hurry, they do have a lot of members but they want to plan ahead. Dons Mears will be the representative on the Legion side and Powell will be the Township representative. Powell also talked to them about the building being an emergency shelter and trying to enhance it for this reason. Powell met with Denny Asmus and Brent Meak about painting and redoing the benches at the park, so the 4-H group will be doing this. We will supply paint, screws and lumber, if needed. Powell talked with Jason Sisco on if they were going to fix the catch basin on Rangeline Road that they covered up. They will be uncovering and putting a lip on it because it is too low. Powell will be selling the basketball board and saw blade on GovDeals. Is there anything else that we need to sell? Scott stated we could sell the plow and salt spreader. Powell talked with Eric Palmer and he is working on an estimate for drainage in the Legion parking lot. Scott stated we talked about taking the sod out of the horseshoe area as well. Powell stated the reason we held off doing that was because we may put a catch basin in the middle of it and then we would grade to it. Powell brought the new policy for social media on company time. Powell made a motion to adopt the Social Media and Cell Phone Use Policy as written and to go into effect immediately, Euler Seconded. Roll Call: Euler – yes, Powell – yes, Smith – yes. Motion Approved. Powell gave a copy of the policy to Scott. Powell asked Scott if a month from now is reasonable to get township numbers in the new phone. Scott stated yes but I'm sure there will be some stuff that sneaks in, he receives foundation and cemetery stuff on his personal email so he will need to get that switched. Powell stated this will take a while until we ask Scott to leave his phone in his truck because we don't want to miss anybody. Smith asked Kristel to update Scotts number and email address on the township website.

Euler brought concrete estimates from K & K \$57,694 at 8 inches thick and Palmer at 6 inches thick for \$57,630. Euler got an estimate from PAW for the building addition \$37,580. The price for the 1994 Morton Building was \$24,500. Powell stated we need to see if we will need to bid the project out or not. Euler will send an email out to find out if we need to bid the project or not. Euler talked with Brian Owens and he is interested in being on our zoning commission board. Euler made a motion to appoint Brian Owens on the Zoning Commission Board, Seconded by Powell. Roll Call: Powell – yes, Euler- yes, Smith – yes. Motion Approved. Euler got estimate on Long Judson Cape Seal \$76,428 for 3 miles of road are cost would be half at \$38,214 from Liberty High to Rangeline. Euler has looked at a few roads that need work. Cross Creek between Liberty High and Tontogany Road needs cracked sealed. The shared Weston Road Project area needs cracked sealed as well. Rita Foos contacted Euler about it a while back. Cross Creek towards the river needs work too. Trustees stated let's get an estimate from premier patching on these roads. Euler asked about asphalt and tar and chip projects. Smith asked what road is in the worst shape. Euler stated Long Judson by Sunseed and Brillhart. Smith stated Green Road needs work. Scott stated Tontogany Creek towards 582. Euler asked if we want to do some tar and chip with the County. Euler suggested Tuller Road, Reams Road, Long Judson near Dave Mears. Euler stated he will reach out to Jason on estimates for paving for Brillhart and Tontogany Creek. Tar and Chip estimate for Green, Tuller and Reams. Euler stated when we do Brillhart we should think about the part of Williamsburg. Smith told Scott there is a spot in Williamsburg that needs durapatched right away. Euler asked about spring planning is all the equipment ready. Scott said yes. Euler asked about part time labor. Scott said he should be good but he needs to see if Jim is still interested. Euler thinks we should find someone to help with weed whipping. Euler stated Lisa Zikovich is on board for doing the records sorting, Kristel has been in touch with her. Euler talked with Brian Lorenz about the barrier. Smith stated this is to help the stone from going into the dirt. Brian told Euler that it was \$600 for plastic and \$800 for the cloth. Euler talked to Brian Owens about putting the flags out for the barn addition. He said we can add on we just need to get a zoning permit which is \$100. Euler stated there is a DAC Meeting and WCTA Meeting for tomorrow. Powell moved to hire Keifer to do the work on the little diamond and the extension of the road per the quote, seconded by Euler. Roll Call: Powell – yes, Euler – yes, Smith – yes. Motion Approved. Euler asked if we need to talk about the Ford Truck to get this started. Smith stated he will reach out to a couple of truck guys to get some estimates and then we can choose.

Because of no further business, the meeting was adjourned at 10:22 p.m.

Approved by: 