

# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS &amp; SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_

 July 15, 2020  
 20 ~~8:00 pm~~

The Washington Township Trustees met in regular session with Powell, Smith and Euler present. Chairman Euler presided. Guests in attendance were Jason Sisco, Chad Hartman, Bill Gase, and Scott Alexander. Minutes of the previous meetings were approved.

23539	James Head	\$257.00	23552	Bill Gase	\$1,500.00	Voucher#109	Chad Johnson	\$219.89
23540	Kirk Shank	\$429.32	23553	Dustin Sautter	\$750.00	Voucher#110	Steven Powell	\$653.84
23541	Northcoast	\$76.85	23554	Kirk Shank	\$375.00	Voucher#111	David Smith	\$889.26
23542	Stoneco	\$171.59	23555	James Head	\$157.34	Voucher#113	Village Togany	\$183.63
23543	Shelly Materials	\$108.78	23556	Kirk Shank	\$202.44	Voucher#114	Edison	\$72.46
23544	Steve Powell	\$211.77	23557	Cardmember	\$148.58	Voucher#118	Paramount	\$1,980.11
23545	WC Landfill	\$110.09	23558	Time Warner	\$96.06	Voucher#119	OPERS	\$2,624.35
23546	WC Hospital	\$100.00	23559	Mid-Wood	\$625.80	Voucher#120	Fed Tax	\$941.60
23547	Paul's Refuse	\$49.50	23560	Federal Field Serv.	\$1,065.00	Voucher#121	Village tax	\$251.46
23548	BeeGee Rental	\$15.75	23561	Treas of State	\$150.00	Voucher#122	School Tax	\$102.84
23549	Milton Twp	\$9,000.00	Voucher#106	Scott Alexander	\$1,465.17	Voucher#123	State Tax	\$219.55
23550	Scott Alexander	\$231.60	Voucher#107	Kristel Beyer	\$ 1,385.22	Voucher#134	Huntington	\$37.55
23551	Treas of State	\$287.00	Voucher#108	Abel Euler	\$ 816.94			

Roll Call: Smith – yes, Euler – yes, Powell – yes. Motion approved. The Audit Committee approved the bank statements and financial reports for June 2020.

Road bids were opened with an estimate of \$412,671.20 and alternate of \$30,662.50 from Gerken Paving Inc. Estimate of \$441,292 and alternate \$31,218 from Ebony Construction. Estimate of \$406,315 and alternate \$29,254 from The Shelly Company. The Wood County Estimate was \$396,700 and alternate \$38,500. Jason Sisco stated he would look over the bids to verify accuracy.

Bill Gase is working with Jim Potter with Northwest 190 to develop a blood borne exposure control plan. Jim has a draft and once Bill receives it, he will be able to tweak it for Washington Township. This is a follow up on the Hepatitis shots and if you get blood on you it explains what to do. This is a policy we need to get in place. Powell asked if it is specifically about blood contact. Bill stated yes its specific to blood exposure. Bill said today we had the pump tests done. The 835 had no issues but we may have a few vacuum or valve leaks on the other two trucks (833 & tanker), nothing major. We will get on a yearly testing schedule and if we schedule with another department it will be cheaper. We got the tornado siren fixed, we will start a preventative maintenance schedule on sirens. Powell asked if the other one is working properly. Bill hasn't heard otherwise. Bill stated they will be coming back next spring to check both sirens. Powell said the next siren test we need to make sure these are working properly. Bill stated Wendy Waisner has been on medical leave since March for three months. He asked for a new medical release since hers is expired. She is refusing to do it. She stated she cannot because of Covid. Bill told her she can do telemed if she is concerned of covid. She also still has not turned in her gear. She has approximately \$10,000 worth of gear. Bill said we can use her pager since she is on medical leave. Powell asked the last time she has been on a run or training. Bill thinks it was July of 2018. Bill says she always questions why she needs a doctor's note but never answers about returning the equipment she still has. Euler stated he will contact her first and then we can pursue with the prosecutor if needed. Bill told Wendy and the other firefighters since the Covid started all equipment is to stay at the department since we have to respond out of here. Powell asked if everyone else is in compliance, Bill stated yes. He has a set in is vehicle and one at the department. Bill stated at the Chiefs meeting in June it was mentioned that Plain Township was going to start negotiations of the new fire contract. They would like the fire chief and one township trustee at their Sept. 14<sup>th</sup> meeting to negotiate the new contract. Fred Vetter from Middleton Township thinks that Plain Township residents should pay what it costs our residents to provide fire protection. Steve Asmus stated to get with Fred Vetter prior to this meeting to get on the same page. Powell asked if anyone has compared the numbers between residents. Bill said he doesn't know but Fred Vetter would if someone talks to him. Bill talked with ISO, we are a class 6. They won't give him the exact number if we take the pumper out. We know we will lose 3 points. We will lose 2-3 points for water supply to the scene. They may penalize us for only having one engine. We know the truck doesn't go out a lot so he can see why we would want to get rid of it. His only contentions are if we build a gear room to keep exposure from equipment then we also need to get an exhaust removal system which could cost \$50,000. Bill also found out that ISO does not recognize auto aid for a second engine unless it's a mile and a half from our Fire Department. Bill wonders if we need the 831 grass pumper. Powell stated this truck will get into places the others cannot. Bill will look into Diesel Exhaust System. The hose testing is scheduled in August.

Jason Sisco reviewed all bids, all their math came out correctly. They all had affidavits and bid bonds. The amount is an awardable amount and its under 10%. Jason said the engineer's office can help with inspection on the project. Powell made a motion to accept the bid of \$406,315 to widen Rangeline Road from bridge south of Scott to Brillhart and alternate of \$29,254 between the bridges from The Shelly Company, Smith seconded. Roll Call: Smith – yes, Powell – yes, Euler – yes. Motion Approved.

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Scott asked when the mower and the broom are being picked up. Powell stated the broom has been purchased out of New York and they are using Uship. Powell will get with them to see when it will be picked up. The mower was purchased by someone in Fremont and the deal fell through. Powell will post the mower again on Gov Deals to sell. Scott said Euler called him about an intersection that needed string trimmed and he also did a few others. When the new road mower comes in he will make that priority. He had the guys go around and finish string trimming. Scott went around and sprayed around bridges and tricky areas that are hard to get to. They also worked on trimming back intersections of trees and brush. They concentrated on the cemetery by Opperman. Powell asked about Weirs Rapids, Scott said yes they trimmed it back. Scott made a trench with the tractor and bucket on Tontogany Creek the first curve past Opperman and at the Masonic area, he cleaned out as much as he could. He said the basin work will continue. He is in the process of getting the parts for the basin on Cross Creek. Scott talked with Chase at the Wood County Sign Shop he is waiting on cross pieces for road sign replacement. Scott talked with a place in Bucyrus about an HTC berm box with hydraulic lift it's approximately \$10,000. Scott talked to Garrett Euler and two other companies are around the same price. Powell said possibly partnering with Plain. Scott said we would probably need it at the same time. Euler asked Scott to bring a couple estimates to discuss. Scott said Plain Township is selling their old 07 dump truck. Smith made a motion to purchase a new Enorossi Disc mower from Holgate Implement Sales for \$5500 with trade in seconded by Powell. Roll Call: Euler –yes, Smith – yes, Powell – yes. Motion Approved.

Powell asked for the fire meeting room door be painted. Also when there is time, the piles behind the little diamond still need removed. We also discussed getting the brush out of Tontogany Creek from Puffs to Kellogg. Powell stated we need to make sure all intersections are clear, especially that school will be starting. Euler said the trench we did at the ball field is starting to settle, it needs filled in. Euler said the ball fields have looked nice. Euler noticed that cars keep driving to the back to get to the little diamond. We need to talk to Brian about it and possibly putting up a chain or barrel to stop them from doing that.

Powell stated Smith and I sold 4 lots to the Johnsons. They allowed them to buy 2 lots to plant a tree. Powell said we don't want to change the policy but if this comes up in the future then the people need to come to the trustees. Powell gave financials for June 2020.

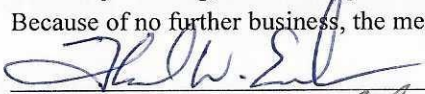

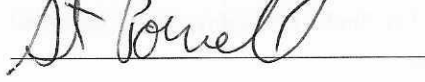
Smith said there are trees out by Andy Moser's that are dead hanging over the road. Smith will contact Abe Rowe to add to the list.

Euler talked to George Vetter and dropped off the information we had to him. He has not got back. Euler has an estimate from Palmers about a basin and 8 foot sewer. Trustees thought Scott was going to do it. Euler said we talked about splitting this between property owners. Powell said the property owners get more benefit then the township. Euler will talk to Scott to get with the property owners. Trustees said they would only cover up to 25% of the cost. Euler stated at the Association Meeting they are moving forward with \$2000 for the auction. It will be an online auction this year. They asked if Powell would be interested in doing it this year. Powell said yes and he is sure Doug Kale would help too. People would be making online donations to the kids to cover their premium. The auction starts when the Wood County Fair starts Tuesday August 4<sup>th</sup>. Euler said the shelter house will be closed this year. The meeting was held at the new building in the fair grounds and we will have the meeting there again in September.

Fiscal Officer presented the estimate of revenues for 2021 to the trustees. After review, Smith made a motion to approve the Estimate of Revenues for budget year 2021, seconded by Powell. Roll Call: Powell – yes, Euler – yes, Smith – yes. Motion Approved. Fiscal Officer stated in order to spend the Cares Act money we need to amend our Official Certificate to include this. We also need to do this for the OPWC grant money we will receive. After amending the Certificate, we will need to amend the appropriations. Fiscal Officer asked what we would use the Cares Act money for, so we know how to appropriate for it. Trustees are going to ask other townships to get an idea of what to use the money for. Powell made a motion to amend the Official Certificate to include the Cares Act funding and the OPWC grant monies, seconded by Smith. Roll Call: Powell – yes, Euler – yes, Smith – yes. Motion Approved. Powell made a motion to create a Capital Projects Fund seconded by Smith. Roll Call: Euler – yes, Smith – yes, Powell – yes. Motion Approved. Powell made a motion to amend the appropriations seconded by Smith. Roll Call: Powell – yes, Smith – yes, Euler – yes. Motion Approved.

Trustees reviewed zoning permits for Ryan Bellner accessory building, Keith Peper new construction and accessory building, Brian George accessory building.

Because of no further business, the meeting was adjourned at 9:51 p.m.

Approved by: 