

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____

January 18, 2023

~~6:30~~ 7:30 p.m.

The Washington Township Trustees met in regular session with Powell, and Euler present. Chairman Euler presided. The guests in attendance were Roland Southard, Kirk Shank, Scott Alexander and Bill Gase. Minutes of the previous meetings were approved.

24232	Steven Powell	\$4,685.17	24245	Grand Rapids Twp	\$1,850.03	Voucher#262	Steven Powell	\$953.79
24233	Visu-Sewer	\$457.00	24246	Mid-Wood	\$664.11	Voucher#263	David Smith	\$952.70
24234	Downey Plumbing	\$324.00	24247	Charter Comm	\$99.99	Voucher#265	Suburban	\$214.00
24235	Penta Career	\$50.00	24248	AIM Media	\$17.08	Voucher#1	Scott Alexander	\$1,383.72
24236	Tireman	\$2,124.64	24249	WC Engineer	\$4,962.90	Voucher#4	OPERS	\$2,279.74
24237	Cindy Hofner	\$186.38	24250	BeeGee Rental	\$248.29	Voucher#5	Fed Tax	\$1,320.26
24238	Forrest Auto	\$746.91	24251	Roy D. Tooman	\$1,199.53	Voucher#6	School Tax	\$149.63
24239	Pauls Refuse	\$52.65	24252	Scott Alexander	\$396.00	Voucher#7	State Tax	\$303.60
24240	Kirk Shank	\$69.39	24253	Cardmember	\$94.20	Voucher#8	Togany Tax	\$279.82
24241	Nazareth Hall	\$1,348.00	Voucher#258	Paramount	\$1,094.64	Voucher#11	Huntington	\$38.00
24242	Toledo Blade	\$58.44	Voucher#259	Kristel Beyer	\$1,440.67	Voucher#12	Edison	\$69.55
24243	Shelly Materials	\$157.56	Voucher#260	Abel Euler	\$ 877.50	Voucher#21	Verizon	\$51.02
24244	Kalida Truck	\$700.00	Voucher#261	Chad Johnson	\$ 219.93			

Roll Call: Powell – yes, Euler - yes. Motion approved. The Audit Committee approved the bank statements and financial reports for January, 2023. Powell moved to approve the Work Agreement between the Wood County Engineer and Washington Township for year 2023, seconded by Euler. Roll Call: Euler – yes, Powell – yes. Motion Approved.

Bill said the extrication tools are in and next Monday they will be doing an in service on them. Bill said the total calls for the fire department were 150. They had 26 total calls for Plain Township. They also had 5 mutual aid calls and two of them were structure fires. Bill stated we need to move forward and get our SCBA bid out. He has the bid specs that he worked with Troy Township and Pemberville with. Bill asked if there is a generic form to complete for a bid for a truck. Powell thinks there should be, Bill will write down the list of items they want on the truck. Bill stated the skid unit is ordered. Bill was going to ask if the township fire department volunteer fireman compensation can be reviewed. Powell asked for a recommendation from Bill. Bill recommends the compensation be \$15 per call/training. Bill stated we were awarded the MARCS grant this year but we are only getting the Marcs user fee's totaling \$2,800 and were not awarded the batteries they needed. He would like to get approval to order new batteries for the portable radios cost at \$215/radio, total would be \$1,290 for six batteries. Bill would like to get on a rotation of purchasing 6 batteries every year. Powell moved to purchase 6 portable fire department radio batteries, seconded by Euler. Roll Call: Powell – yes, Euler – yes. Motion Approved. He will be submitting a Fire Marshall equipment grant at the end of the month. The grant allows small communities to submit for up to \$15,000/year. Bill stated we are going to submit for turn out gear, this amount would purchase four sets. Bill stated the compressor we will be bidding needs to pass an environmental review before we can put it in place and this has been submitted.

Roland came and thanked the township for the work on the leaves this year. Roland stated the trustees did a great job on the guardrail repair by the culvert, they will be painting it mocha brown in April. Roland stated so far, they have not heard anything from their residents on it. Roland said they will be doing a walk-through of items discussed and will talk with the trustees once they decide. Roland asked about the bridge by the water wheel, trustees stated they told the County to go ahead and do it when they get time. Roland would like East Back Bay to be considered for upcoming road project. Roland sent an email to Steve Powell about a no engine brake sign on RT 235, Powell responded and stated a resolution needs passed in order to proceed. Powell received an email that stated the township is required to purchase the signage and they require a minimum of 4 signs to mark the beginning and the end of the no brake zone. Powell said the state installs them and maintains them but the township has to purchase them cost around \$60 - \$75 a sign. Powell moved to adopt the resolution to establish engine brake prohibition policy for location in the area of RT65 and RT 235, seconded by Euler. Roll Call: Powell – yes, Euler – yes. Motion Approved. Roland stated they have a new ground breaking on Lot 2 Old Coach and an addition on Lot 106. Roland said the reserve has offers on 5 lots but they cannot close on them until their plat is approved by Wood County Engineering and Wood County Commissioners. Roland also stated they will not be starting plat 2 this year.

Scott asked if there is any progression on the digital stuff for cemetery records. Powell said we received Kristel's old laptop computer and he will setup to sync with the Township email. Powell stated currently while Cindy is still here she will be the one inputting items into the spreadsheet. Powell stated she will share the spreadsheet with Scott so he can be able to search through it. Powell stated in the meantime, if Scott is looking for something to contact Steve and he can look it up for him until we get things set up. Powell stated the spreadsheet will be used online for people to see who owns a grave or who is buried in a grave. Powell asked Scott if the monument companies let him know when they place a head stone, Scott said no. Powell asked Scott to see if they could let him know because Cindy would like to keep record of those as well. Scott asked about tree's, will we be using Rowe or Travis. Scott said to grind stumps is \$150 that was for 3 stumps and if we add 6 more stumps it would be \$300 more. Powell moved to use Rowe Tree Service on the work for Tontogany Creek, Tuller, Sugar Creek roads and Tontogany cemetery,

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Continued

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seconded by Euler. Roll Call: Powell – yes, Euler – yes. Motion Approved. Scott asked about the shop floor. Powell and Euler got quotes. Scott asked about the power washer. Trustees are looking at other options. Scott stated he talked with Kalida and most places are one and half years out on getting new trucks. Scott stated if trustees are thinking on getting something new there will be a delay. Powell said upon taking a tour today I found this road work that needs to be done: Previously reported – Big hole on edge of Cross Creek Road across from Denny Asmus'. Needs cold patched. Previously reported – Big hole on edge of Cross Creek Road across from Adam Koch's. Needs cold patched. There are more spots north of Adam's that need cold patched. There is a big hole on Cross Creek just south of Tom Asmus' house on east side. Needs cold patched. There are several more spots on Cross Creek Road that need patched. Robinson Road needs to be bermed east of Cross Creek Road. Scott said Robinson needs to be on the list of roads to do, trustees agreed. Powell stated we should also crack seal part of Sugar Creek. There is a freshly killed deer on Robinson Road, just west of Larry Asmus' house. North side, right by the road. There are several places on Robinson Road east of Tontogany Road that need attention. There is a big hole on Green Road, just north of Tyler Road that needs filled. At Tontogany and Long Judson Roads – Big hole on northeast corner needs filled. Long Judson Road, west of Tontogany needs bermed. There are several holes on Long Judson Road, west of SR 235 to Weston Road that need filled. On Rangeline Road, north of Kellogg, there are several holes that need filled. Brillhart Road needs to be bermed. The reflector at the small bridge north of the cemetery on Togony Creek Road needs to be straightened. It is bent over. Powell asked if Scott did anything on Rangeline between River Road and the river. Scott said he has put stone down and talked with Kirk today that we need to get some more stone work done. Powell stated there were holes in the middle of the road that need attention. Euler said the place on Tyler Road is breaking up again. Scott asked if the trustees considered micro sealing instead of crack sealing. Euler said on Long Judson we did a crack seal and then did a micro seal on top. Scott thinks that micro seal looks more like new pavement. Scott stated if we tar and chip a road we should go back and seal coat it a year later. Euler stated we should talk roads next meeting and Robinson should be one we do this year. Scott suggested Bobel and Reams. Powell stated the tree at Williamsburg was removed and the bill should be no more than \$1,400. Powell stated he received an estimate from Duane Scott for the shop floor and the apron out front as well. The shop floor removal and replace with 6-inch concrete with wire mesh, he recommended a preformed drain which would take on salt better, \$20,047. The apron outside removal and replacing \$13,875. Euler received a quote for just the inside floor it was \$32,820. Powell moved to hire Scott's Quality Concrete in Sylvania Ohio to redo the concrete and drains in the shop as well as the apron outside totaling \$33,922, Euler seconded. Roll Call: Powell – yes, Euler – yes. Motion Approved. Scott asked about floor epoxy. Powell said he stated that he makes the floor as salt proof as possible and the drain will have a removable top so if it gets filled up we can remove. Powell asked if Scott done a deed for Linda Meek or Shelly Schmidt. Scott said no. Powell talked to Joan Lehman about burying the cremains of her mother Lois Sautter Taylor. Euler left a message with Joel Horen on if he wanted to renew his years on zoning board. Powell said at last meeting we discussed asking Cindy if she would be interested in zoning board. Powell talked with her and she would like to work alone and then she could bring the items back for trustees' approval. Powell stated we could go this route, have our public hearings and send to Dave Steiner at the County for review. Euler suggested we should reach out to the zoning commission and let them know. All 3 trustees met with Northwest Water & Sewer District to discuss their plans for extending the water line along Robinson Road, they will take some pictures and Euler thinks township should as well in case there is any discrepancies. Euler said what they are doing is running the waterline from Cross Creek up to the new construction and they will be boring 4 lines under the road.

Powell gave the December 2022 Financial Report.
 Because of no further business, the meeting was adjourned at 7:55 p.m.

St Powell
Shel W. Euler
Paul Asmus

Approved by: Kristel Beyer