

# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS &amp; SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_

May 18, 2022

6:30 p.m.

The Washington Township Trustees met in regular session with Powell, Smith and Euler present. Chairman Powell presided. The guests in attendance were Dan Myerholtz, Ann Lambdin, Jason Dahms, Roland Southard, Joel Horen, Craig Spoores, Andy Moser, Dave Mears, Bill Gase and Scott Alexander.

Minutes of the previous meeting were approved.

24053	Kirk Shank	\$255.61	24065	WC Landfill	\$17.63	Voucher#80	Steven Powell	\$953.79
24054	Northcoast	\$1,029.55	24066	BeeGee Rental	\$122.22	Voucher#81	Danial Sheperd	\$217.48
24055	AG-Pro	\$16.19	24067	Holgate Imp	\$394.58	Voucher#82	David Smith	\$952.70
24056	Paul's Refuse	\$52.65	24068	Northwest Tire	\$141.50	Voucher#85	OPERS	\$2,579.27
24057	Stoneco	\$293.23	24069	Cardmember	\$1,766.04	Voucher#86	Fed Tax	\$912.72
24058	Cindy Hofner	\$147.00	24070	Northcoast	\$345.15	Voucher#87	School Tax	\$102.39
24059	Kirk Shank	\$318.27	Voucher#75	Suburban	\$166.00	Voucher#88	State Tax	\$212.70
24060	Forrest Auto	\$47.17	Voucher#76	Scott Alexander	\$1,262.79	Voucher#89	Scott Alexander	\$1,084.82
24061	Mid-Wood	\$1,562.45	Voucher#77	Kristel Beyer	\$1,440.67	Voucher#90	Dan Sheperd	\$198.66
24062	Custar Stone	\$163.03	Voucher#78	Abel Euler	\$877.50	Voucher#93	Edison	\$68.94
24063	Time Warner	\$99.99	Voucher#79	Chad Johnson	\$219.93	Voucher#94	Verizon	\$51.13
24064	Eric Palmer Exc	\$350.00				Voucher#105	Huntington	\$38.50

Roll Call: Smith – yes, Euler – yes, Powell - yes. Motion approved. The Audit Committee approved the bank statements and financial reports for April, 2022.

Powell thanked everyone for attending tonight's meeting. Introductions of all in attendance occurred. Powell stated the last year major accomplishments were paving portions of Brilhart and Tontogany Creek roads, we spent approximately \$170,000 for these projects. We chip sealed portions of Green, Tuller and Long Judson roads, cost about \$47,000. Micro surfaced part of Long Judson road that we shared with Plain Township cost \$38,000. We purchased a new Western Star truck with snowplow and berm box for \$161,000. We received ARP money of about \$80,000 and we should get another \$80,000 this year. This year we have replaced the tractor and loader for \$62,000 after trade in. We are bidding out some more road work at the end of this month and we are always looking for more firefighters. Powell stated we are financially in good shape. Our total balance currently is \$1.1 million. Euler stated the roads we are bidding next week are Weston Road from Kellogg Road to Rt 65 we do share a portion of this road with Grand Rapids Township. We are looking at Tontogany Creek from 582 to Robinson and Tontogany Creek from Cross Creek to the bridge by cemetery. Doing a chip seal on Scott Road from the bus garage to Rangeline Rd. We are also looking at a rejuvenate on recently paved roads to keep those roads in good shape. We worked with the Rec Council to purchase a drag for the ball fields. We have invested money into the fields to keep them maintained properly. Smith stated that Route 65 that runs through the township will be paved by ODOT. Roland mentioned that ODOT is doing the culverts on Rt 65 next year where Williamsburg Dams drain into. Powell stated that Tuller Road railroad crossing at the ditch bank is so steep its starting to encroach on the edge of the pavement. We reached out to CSX railroad to let them know we want to fix the area and we received no response from them. We reached out to them again and then they came back that we needed to fill out a utility easement and pay a \$15,000 fee. We reached out to Haraz Ghanbari our state representative and within two days we got a reply. A CSX head guy Rusty Orben then contacted Powell and stated that there may be an agreement with CSX and the township, that CSX will pay to fix it. Powell asked him to verify that, Rusty Orben will be getting back to Powell on this. Powell is very impressed with our state representative. Powell stated we are going through our cemetery records and will be putting them online. Roland asked if East Back Bay was on the list for paving this year. Euler stated it is not this year. Roland asked them to consider putting it on the list for next year. Euler stated we also have Robinson Rd that will be on the list. Euler stated we receive a road inspection report from the Wood County Engineers Office that helps us decide which roads to do. We also discuss with Scott on the roads he is putting a lot of maintenance into. Euler stated Cindy Hofner has been doing a lot of records sorting for the township as well as helping with Cemetery information. Powell stated we had records going back 100 years and Cindy has went through them. Powell stated with the help of Kristel we have a records retention schedule, we kept it very simple that we keep everything for 5 years and after five years we can get rid of it only if it is not a permanent record. We used to have our records stored in the shop or grey building. We now have our records in fireproof cabinets. Later we can consider putting everything on microfilm.

Powell asked the Zoning Appeals what they went through for SunSeed. Craig Spoores stated it is 15 feet from the road and they had one land owner contact him that there wasn't going to be enough room. Dan Henry met with him and discussed it then he was satisfied with it. Powell stated SunSeed continues to grow and years back they wanted to build a warehouse down the road to be able to run forklifts back and forth. The trustees then turned it down because they didn't want fork lifts driving up and down the road. Craig Spoores stated SunSeed had Poggemeyer draw up the plans and surveyed it. They marked it and put cones out there for people to see where it was proposed. Smith asked if we should revamp the zoning that 15 feet is allowed. Craig stated it should stay as requiring a variance. Bill asked if there are restrictions on landscaping or a sign that possibly could go in front of the new building, this could be an issue. Craig didn't think they would invest in landscaping in front of the building. Smith said there is nothing in our zoning now for landscaping. Powell stated signs need a permit. Powell asked about the variance given on Kellogg Road for frontage and lot size. Andy Moser stated there was an existing house there that they tore down. Craig said there was also a trailer behind it that they moved already. They will eliminate the garage once the house is built. Since they were moving towards conformity it was granted. Andy stated they purchased more ground to add to this existing lot of record. Andy said they didn't need to get a variance to



# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS &amp; SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_

Continued

May 18, 2022

20 6:30 pm.

build a house since it is an existing lot of record. Since they we going towards conformity they granted the variance. Powell stated the 2.5 acre minimum was done with input from the Health Department, it had to do with the leach field, pond, out building and your house. The Health Department strongly encouraged requiring 2.5 acres to be able to do all of this. Craig stated just because we granted them a variance for that size lot, they still have to go to the Health Department to get a septic and well permit and County Building Inspection for building permit which these are out of our control. Dan Myerholtz stated the guy that lives across the street from him and behind Maryann Tussing has been running a business out of his garage. He counted ten vehicles outside at any given time, at one o'clock in the morning he goes out with straight pipes and wakes them up out of bed. He drives down the road like it is a drag strip. Nigel Tussing stated the sheriff was out the other day. Powell asked what the deputy did. Nigel stated the deputy went up to his door but they don't know what took place and then the deputy took off but didn't look happy. The Sheriff's Office stated they receive lots of complaints due to the sound, speed and just being obnoxious. Myerholtz stated he lists his house as the business address. Dan Myerholtz said in zoning you are only allowed three vehicles outside without a building and right now he has 12 to 15 vehicles outside. Nigel Tussing stated they wondered if something can be put in the zoning on sound to tighten up businesses. He stated our neighboring township (Middleton Township) has a sound and strict business ordinance in place. Powell stated we have a long list for the Zoning Commission to look at adding to our zoning. Jason Dahms stated we have a draft that needs polished up. Dan Myerholtz asked if we are still good with a definition of a structure. Spoores stated it has to have a roof. Dan stated there was discussion on if a fence was a structure. Spoores stated that was his neighbor where he is also running a business/junk yard and he fixes vehicles that go in and out every other day. Dan Myerholtz stated they still need to run their revision through the county too. Powell stated so you are getting close. Jason said yes. Powell said they investigated the sound issue several years ago and he went to the county and the township association and he was told there was nothing at the township, county or state level to deal with sound. Powell will ask Middleton on what they have for sound. Maryann Tussing asked about the drainage or surface water issue. Nigel Tussing stated she wants to know what is going on since they discussed with Chad Johnson. The neighbor's runoff water is going into their yard. Maryann Tussing stated she is going to take care of their issues, Main & Sons will be installing a catch basin by the road, her downspouts and pond will go there. They will leave the perimeter sump and one down spout to the pond so it will help fill the pond. If she still has water issues after this, then it is surface water coming from the neighbor's property. Powell stated at some point we will have to get a professional to determine where the water is coming from. Powell asked the zoning commission to let the trustees know when they have a public hearing. Smith stated we have more people putting up buildings without a permit, we should consider multiplying our fee by three or even five times. Powell stated it took us a while to get the county to ask for the township permit before giving people the county building permit. Powell stated now they have been good about asking for our township permit first. Dahms asked how to do we get word out about it. Smith stated the public hearing would be one way. Roland stated a stop work order works too. Powell stated we do have stop work orders. Craig Spoores stated but Chad has to know about the building to be able to stop it.

Bill Gase stated we do need more volunteer firefighters. Powell said we do have mutual aid if needed, there also is now an auto mutual aid. Bill stated the county is looking into a new CAD system which would allow certain addresses as an auto mutual aid such as the school. At this point it is not address specific. Bill stated the second Monday in December will be our Township Christmas Dinner and we invited the zoning boards last year. Joel Horen asked if there are any updates on organic farming. Smith stated if we have to take action this year we will. Joel stated the stuff the township cut down last year he didn't even harvest it. Smith stated we charged him for the township having to mow the area.

Roland stated they rejected a deck on lot 114. Powell asked if anyone has any issue with the traffic for the new development. Roland stated they haven't seen any heavy equipment traffic other than the engineer or surveyors. Powell thinks this should have been brought up about the traffic route. Roland heard they were going to buy 10 acres of the area to use as an entrance.

Kristel stated the Township Audit has started and trustees should have received an email on this. Trustees did. The Township had a full audit last time, since we had a good full audit we were eligible for an AUP audit this time. Kristel stated she will be bringing the estimate of revenues to the next meeting this needs to be approved on or before July 15<sup>th</sup>.

Scott has been durapatching, Grand Rapids is possibly wanting to use it next week. Asked Trustees how they felt on assisting them. Powell stated he would be fine with trading labor. Smith thinks we have enough work of our own. Powell asked Scott to see, it may not even come up and if it does tell them the trustees are discussing it. Smith asked if Scott got the Rangeline spot. Scott said not yet. Powell asked if Scott did all the work on Scott Road before the county does their work. Scott said yes but maybe Sisco will drive through to see if it is good. Smith said he needs to drive it to see what he was talking about. Scott stated if he needs to do more he will get it done. Scott has been road mowing and had to stop due to funerals. The hydraulic on bucket for new tractor is fixed. The Village brush chipping was done today, he needs to get the corner of Togony and North they must have looked over it. Scott and Kirk did all three cemeteries. Scott did string trimming and Kirk did the mowing. Powell asked if Scott is burying Roland Kreps tomorrow? Scott said yes. Powell stated he put the fireman emblem there and asked him to place it when done. Scott met with Travis Hartman today for the tree's behind ball fields and Tontogany Creek. Travis will take down and then we will grind the stumps. Smith pulled up the Auditor's website and everything behind Steve Conrad's the township owns. Smith said we also own the catch basin back there. Powell figured we did, the only way we will know where the catch basin goes is if we put some dye in there. Smith asked Scott to tell Dan to mow behind the small diamond. Scott said there are some berming spots he needs to redo. He bermed and durapatched in front of Gerwins down Robinson Road, thinks he



# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS &amp; SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_

Continued

May 18, 2022

2<sup>0</sup>  
6:30 pm.

needs to do it a little more. Smith suggested anytime he has the durapatcher out to go put down a layer on it to build it up. Scott had the county jet Tontogany Creek Road south of Cross Creek. There is a clay tile on the east side of the road that the swale wants fed into but swale is filled up. Scott said Eric Palmer came out to see what it needs. He wants to do what he did down by Cordy's. Scott also asked him to look at Bobel Road. Smith asked if you want to bring up the firemen's mound. Bill is not sure of the history behind the firemen's mound other than it has been there a long time. Bill stated back in the late 1990 or early 2000 a boy scout did an eagle scout project to put together what is out there now. Bill asked if the Township owns the lots. Powell stated yes. Bill said Kirk has told him some of the wood has rot. Smith stated if want to keep it we need to replace the wood with brick. Powell thinks we need to ask the fireman if they would want to keep it. Do we need to have two areas for memorials? Bill stated we have the benches at the other memorial. Smith stated do we move the memorial items over to the other memorial? After discussion, the trustees want to ask the firemen first on what they would like to do with the mound. Scott asked if trustees were opposed to take out the bushes in Tontogany Cemetery on the far north section along Tontogany Creek. Powell stated if we do that we need to get all the roots out. Smith told Scott to make it look good. Powell asked Scott about the Otarma list. Scott has nothing more. Powell said Hartman did the Tontogany Creek trees, Scott said yes that would be the last thing we did. Euler asked if he heard anything on the concrete for the shop. Scott said no he hasn't heard anything. Euler said we were going to reach out to Jay Shank, Scott has not reached out to him yet.

Bill Gase asked if the trustees heard about the Governor Mike Dewine's \$700 million dollar grant for first responders. Bill listened to a webinar on it, since we are volunteer's it really doesn't apply to us. It is all about getting fire departments and EMS units back up to their staffing levels before covid. They would also be willing to pay retention bonus but in order to qualify for that you have to have payroll. If the trustee's heard about it, it does not apply to us. The state fire marshall equipment grant we applied for we did not receive. We applied for new pagers. Since we did not get that grant he would like to request to get 20 new pagers at approximately \$15,000. These are MARCS pagers that allows us better communication with the dispatch office. After discussion, Smith made a motion to purchase 20 new pagers for approximately \$15,000, Euler seconded. Roll Call: Smith – yes, Euler – yes, Powell – yes. Motion Approved. Bill stated we are still scheduled for the graduation parade on Saturday unless it rains it is canceled. A Sheriff Deputy Kirk Applehouse from Pemberville passed away Monday night at age 50 and the funeral is Saturday morning. If the deputies cannot help with the parade, Bill stated we will have it covered. The firemen brought up at our last meeting that they want class A uniforms which is a full-dress uniform (Coat, shirt, pants, hat and badges). Traffic Stop estimate was about \$530 a person. Powell asked if the fire department can contribute. Bill stated he can ask. Powell said the understanding would be the uniforms would belong to the township, so if anyone leaves the fire department the uniform stays with the township. Bill said yes. Smith asked what the Fire Department has in their treasury. Bill said \$5,000. Smith suggested cost sharing it two thirds to one third. Powell asked if Bill thought the fireman would go for paying one third. Bill stated so if we get a new member we would still cost share the uniform. Powell stated yes. Smith made a motion to allow \$6,360(two thirds of cost) to be used for Class A uniform the remaining one third cost paid for by fire department, Euler seconded. Roll Call: Smith – yes, Euler – yes, Powell – yes. Motion Approved. Bill stated Thursday thru Saturday we had three mutual aid calls. Thursday there was smoke in the building and fire alarm pulled at the High School. It ended up being a motor that tied up and burnt the belt. The burning belt smell went through the north side of the high school. He asked Middleton Township for assistance. There was also a motor cycle accident on Rt 65 as well and we had Middleton Township there as well. There was a heroin overdose in Grand Rapids that we assisted them on Friday. Powell asked if the school should go through and inspect their equipment to make sure they do not have a similar issue. Bill thinks in the summer the school is required to have these inspections. Euler asked Bill about storage. Bill stated we are working on the storage room now to organize better. Euler asked if we need to keep the filing cabinets. Powell suggested asking Cindy and Kristel first.

Powell said he already mentioned Tuller Road and getting Haraz Ghanbari involved. Powell will keep the trustees posted via email on anything he hears from Rusty Orben. Powell thanked Haraz for getting the ball rolling. Powell emailed ODOT today and asked them when they are going to put the second stop sign at 582 and Tontogany Road. He has not heard back from them yet. Powell still doesn't have an answer on the ingress and regress from Otsego Cemetery which is also ODOT on RT 65. Powell received an email from a neighbor in that area, that they were really concerned about going in and out of the cemetery. He told them he would contact ODOT to see what we could do. Smith stated we can do a enter only on the west side and an exit only on the east side and no left turns out of the cemetery. Powell stated if ODOT does anything it may be signage or speed limit. Powell stated he knows Kristel added the new tractor on our insurance but wanted to know if she took the old tractor off. He just wants to make sure. Powell gave trustees the financial report. Powell received an email form North Branch Nursery today about our trees, someone will be getting with us to plant our trees in the next couple of weeks. Powell asked if there was only one Roland Kreps. Smith thought there was two Roland Kreps. Powell stated Roland Kreps who passed owns Lot 3 Graves 1 through 8 in Otsego Cemetery purchased in 1969 and no one is buried in them. Powell stated Roland Kreps owns 8 graves in Lot 5 in Otsego Cemetery with the same date and no one is buried in those either. Powell said Roland and Esther Kreps owns Lot 12 Graves 1 through 6 in Washington Cemetery and no one buried in graves 1 through 4 but Robert and Bernice Digby are buried in 5 and 6. Powell said Roland and Esther Kreps own Lot 184 Graves 1 through 4 in Tontogany Cemetery, Esther is buried in 2 and Roland is going to be buried in 3. Powell stated Roland Kreps owns Lot 22 grave 8 in Washington Cemetery this is where Vernon Kreps is buried. Powell stated if there is only one Roland Kreps there is a lot of graves that he owns. Powell asked if they had any children, to make sure the graves will still be used. Smith stated the children's names are on the back of the grave stone. Powell stated him and Cindy did a physical visit to Tontogany Cemetery. Powell said we have the spreadsheet done with all the deeds on there and now we have all the burials from the books. We were in the section of Monty Haynes and Nathan Keifer so not very many graves in that area. What they found was lot 323 grave 3 was sold to Cindy LaSire and head stone was for Jack LaSire. He is assuming Jack is buried there but was not put in the book. Powell stated Lot 326 Grave 1 sold to Marla S Salerno and there is a head stone for Lou P and Marla and it shows Lou deceased but nothing in the book. Richard Meek has a head stone out there but if they were buried it was not in



RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 944-224-3338 FORM NO. 10148

Held \_\_\_\_\_

Continued

May 18, 2022

~~20~~ 6:30 pm.

the book. Powell stated he can ask Keith, so we can put it in our back. There is also Lot 371 grave 1 deed for Mary Nalbach but the headstone says Helen Cline Vollmar which may or maybe not be a relationship there. The interment book shows that Helen Cline Vollmar, William Nalbach and Mary Nalbach are all buried in grave 1. Lot 371 grave 5 the head stone says William and Mary Nalbach. The question is, is the book wrong for the burial or is the head stone in the wrong place from no deed. Powell stated Lot 384 grave 1 Robert Kreps there is no head stone, there is a bronze WWII veteran medal stuck there but no head stone. The book shows Harold Kreps buried there. The problem is if it got picked up and moved or stolen there is no other evidence that anyone is buried there with no head stone. Lot 392 grave 1 is owned by Gary and Ellalynn Frytag, no headstone and WWII marker and the internment book says Paul Dawster. Next to the grave is Kathline Dawster with a bronze headstone. Powell asked if the Township or the Legion should provide something for these veteran's graves, he spoke with John Hafner about this. John stated the Veterans Association buys the bronze headstone like Kathline's. Powell thinks we need to look into that. Powell stated there are a lot of interments not in the book. Powell has asked Scott to let him know when he buries someone so he can get it in the spreadsheet. Scott is not doing that. He has been referencing the receipts. Powell said once we get everything electronic we still want the books as a backup. They want to put the available graves in the spreadsheet as well so its easily to see what is available to buy. Euler asked if this is something that would need updated all the time on the website. Powell stated yes. Euler said we would need access to the website to continually update the information possibly asking Kristel. Powell said Kristel makes the deed and gives to Steve and Cindy to put in the spreadsheet. Powell feels this is a cemetery sexton job but right now him and Cindy will be doing it and Scott will just have access to look things up when we get to that point. Powell stated if we find more empty graves like the Kreps family possibly Township can buy them back.

Because of no further business, the meeting was adjourned at 9:16 p.m.

*A. Powell*  
*John W. Euler*  
*Paul Dawster*

Approved by: *Kristel Beyer*