

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____

October 18, 2023

6:30 p.m.

The Washington Township Trustees met in regular session with Powell, Smith and Euler present. Chairman Euler presided. The guests in attendance were Lila Seeger, Hannah Bechstein, Roland Southard, Bill Gase, Chad Baranski and Isaac Puffer.

Minutes of the previous meeting were approved.

24402	Kirk Shank	\$243.84	24411	UIS Insurance	\$758.00	Voucher#201	Daniel Sheperd	\$132.52
24403	Legacy Farmers	\$151.25	24412	Ag-Pro	\$33.94	Voucher#202	David Smith	\$969.20
24404	Custar Stone	\$250.80	24413	Steven Powell	\$760.00	Voucher#206	Edison	\$74.92
24405	Vol. FF Dependency	\$150.00	Voucher#196	Chad Baranski	\$252.48	Voucher#208	OPERS	\$2,647.67
24406	Cindy Hofner	\$147.00	Voucher#197	Kristel Beyer	\$1,475.66	Voucher#209	Fed Tax	\$1,028.53
24407	Kirk Shank	\$243.84	Voucher#198	Abel Euler	\$899.55	Voucher#210	School Tax	\$113.08
24408	Rumpke	\$52.65	Voucher#199	Steven Powell	\$970.29	Voucher#211	State Tax	\$213.46
24409	Charter Comm	\$99.99	Voucher#200	Isaac Puffer	\$1,387.66	Voucher#212	Village Tax	\$295.07
24410	Mid-Wood	\$429.74				Voucher#213	Isaac Puffer	\$1,401.78

Roll Call: Powell – yes, Smith – yes, Euler - yes. Motion approved. The Audit Committee approved the bank statements and financial reports for September, 2023.

Isaac said the County did the big brush cutback on Tontogany Creek, Robinson, Sugar Creek, Rangeline and Brillhart. Isaac drove behind the county with the brush chipper and took care of most of the mess it made. Smith asked about the wood laying on Rangeline by River Road, Isaac said he cut that and will be taking care of that. Smith said there is some in the ditch on Brillhart as well. Isaac thinks the areas that were really overgrown look a lot better, he also got some feedback on it from residents that they wish we do this more often. Isaac would like to continue to do this every few years. Powell asked how the chipper ran, Isaac said it ran really well. Powell asked how often the county was here, Isaac thought 5 days total. Isaac said the power washer he pulled down works fine. Isaac said he started logging the items he has done around the township as recommended. Isaac thinks we should start a sign inventory list, that way when a sign goes missing he has somewhere to reference what was there. Isaac has fixed a bunch of signs this month that were damaged or missing, Robinson Road on the gravel portion he has replaced some signs there that went missing. Isaac said brush pickup is coming up then leaf pickup will start soon after. The durapatcher has a little bit left in it, he will fill in the potholes on Rangeline to empty it out and winterize. The block got repaired between the doors of the building. Isaac has continued trimming and did last road mowing, will go back to do a partial mow when crops are out. Smith said do not be afraid to go on the field side when the crops are out. Smith said there are a couple of drains that Isaac may not be aware of, one on Cross Creek east of Tontogany Creek you come to the first telephone pole it is 20 feet east from that on the south side of the road, there is a barrier around it we need to keep that clear. The other drain is on Rangeline Road between the two bridges, needs cleaned as well, we may want to put something around that one, Powell thinks that drain is too close to the road, Smith asked Isaac to look at it and wanted him aware of it. Isaac talked to the county inspector and asked him their expectations of the township on spraying bridges, he told Isaac the county is supposed to be spraying the bridges, Isaac told him he has already sprayed the bridges since they were all overgrown. The county inspector said he will talk to his boss to see how much the county will do and what the township will do. Smith stated he talked to Jason Sisco and they never mowed the ditch/guardrail on Tontogany Rd in the Village, Isaac said they trimmed the guardrail and sprayed it before, Sisco is supposed to find out and get back to Smith. Isaac said it would be nice to know who is responsible so it doesn't get the way that it was. Powell said we discussed the low hanging utility wire in Otsego Cemetery, Isaac said Edison came out to look at it, a line worker came out and said yes it is low and he was going to get some engineers out there to figure out what can be done. Isaac will follow up if he doesn't hear anything in a few weeks. Powell said the tree is down in Washington Cemetery and the stump will be grinded soon, the tree in Otsego Cemetery is trimmed up and looks nice. Euler asked about Tyler Road, Isaac said the plan is use the rest of this pile of berm to fill the potholes. Euler said him and Isaac met on Robinson & Tontogany Creek in the area where the berm washes out and we have been discussing installing concrete there. Isaac said we are going to install concrete in an area and then see how it affects it before adding more. Smith asked if there is a drain there, Isaac said yes. Smith said he got a phone call that there are stakes placed out there, Isaac said a county survey guy has been going around placing temporary right of way stakes, he is not sure why. Powell said maybe we need to find out why they are doing that. Euler asked if anyone heard about salt from the county, Euler said he would reach out to the county. Euler said he talked to Eric Lousey and he mentioned that the reclamite on the roads eats up the snowplow edge and he recommended a carbide tip. Roland said he posted on facebook and email to all homeowners on all the dos and don'ts on the leaves. He asked Isaac to let him know if he has issues with anything. Roland asked if we run into a need for leaves to be picked up in December can that be possible, Isaac doesn't see an issue with that. Powell stated we typically look at wages in January but Powell has been so impressed with the new addition that he wants to move that ahead. Powell made a motion to raise Isaac Puffer wages \$3/hour effective next pay period, seconded by Smith. Roll call: Smith – yes, Powell – yes, Euler – yes. Motion Approved. Powell stated to Isaac you have impressed me and he is hard to impress, the creativity, eagerness to learn and do things on his own that he didn't think of, he is very impressed and hopes it continues. Euler added he appreciates him being proactive, getting after things and being a step ahead. Isaac thanked the trustees and he thinks being more efficient actually means less you have to do to catch up on stuff.

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Held _____ Continued _____ October 18, 2023
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Chad did a house and barn permit on Poe & Weston. Powell asked if the guy purchased the property on Tuller, Chad does not know if he purchased it or not. He did an Ag building permit on Cross Creek, the Togany Road noxious weeds are 85% knocked down. Smith stated we have another ag building that will not be ag. Chad said they stated they are planning on using the building for the grandkids 4H animals. Roland said lot 105 Mike Handhold and a fence for his pool, due to supply chain they will not have the fence up until next spring. Roland stated the BZA has discussed page 70 which stated an inground swimming pool shall be provided with a protective fence, five feet in height and entry shall be provided by control gate. Roland thought the fence was covered within the pool permit since it is required. Do they need to get a \$75 fence permit or would that be covered in the permit for the pool? Trustees thinks that if you are putting in an inground pool and are required to put up a fence then it should be covered in the pool permit and no fence permit would be needed. Smith suggested clarifying this in zoning. Roland stated lot 105 also used the leftover dirt and graded it throughout their front yard and they will be planting grass in the spring but he just wanted to let the trustees know. Roland stated he would also like to continue the relationship with zoning and the HOA. Roland asked if Chad can check with Roland to see if the HOA approved it before issuing a township zoning permit in Williamsburg. Chad asked what happened with lot 2 fence. Roland stated the HOA has told lot 2 prior to purchasing the property that a fence would not be approved. Roland thanked the trustees for the guardrail updates. Roland stated 4th of July weekend we had a broken fitting on the sewer lift station, crews were there that day to fix, he was told NW Water & Sewer District will be revamping that complete lift station. Bill asked when Trick or Treat is for Williamsburg, Roland said Saturday Oct. 28th from 4:30 pm to 6 pm, they will be having a family get together on the stub street and will be placing a tent and food trucks there. Bill asked if they will have access to the house there in case of an emergency. Roland will relay that needs to happen. Bill said there was an issue with 4th of July about fire works and they violated about every fireworks law there was. Bill said someone got injured, they blocked the street access and stated we got to get things under control about getting access to properties on those roads and not closing roads down because of a party. Roland thanked him for bringing that to his attention. Bill said he emailed the person holding the fire works that come directly from the state fire marshalls. Roland asked for a copy of that email, Bill will send the email to Roland.

Bill was contacted by a resident that wanted to burn a pile from the ditch cleanout. He gave them Melissa Boyers contact from the epa and Melissa Boyers responded that they do not have 1000 foot of clearance to do a control burn. Her recommendation was from them to cut up the tree trunks and take to the compost facility or leave it there. Bill said this is from the contractor for the ditch cleanout not cleaning up the piles. Euler thinks this should have definitely been in the ditch maintenance plan. Bill stated the County is updating their dispatch system, it will probably be a two or three year process and we will probably need to purchase some new equipment once complete. Bill stated we were having issues with being called for Plain Township EMS calls but he thinks this has been fixed with the dispatch center. Bill has a message to the grant writer that we received our air compressor and the air paks, he believes we will request the money from Fema first and then we would pay once we receive it. Bill said they will be looking at purchasing voice amplifiers for our masks since the old ones will not work. Bill was notified that the state fire marshall is changing their reporting system, he will get trained on the new website.

Powell said he received an email on a right of way permit and a contractor wants to bury a cable for Spectrum on Scott Road. It would be buried on Scott Road from Tontogany Creek to Ray Hofner's and then it will be overhead after Ray Hofners. He received the permit and he forwarded it to Sisco to review. Once he receives it back from Sisco he will send it back to them.

Kristel said we have the Farm Lease agreement. Powell asked if Kristel sent more money to Star. Kristel said yes when she closed the MMA account. Powell did not recall that and stated to make sure to ask the trustees before sending more money to Star. Kristel agreed.

Euler said Zach Starver for the concrete work, he had asked for another estimate to add 70 feet so he will send a copy once received. He had stated they would probably not get to it until December. Euler asked if we want to set up a meeting for zoning. Powell said Cindy is still working on them. Smith asked who are we lacking on the boards. Kristel said the boards are full. Smith asked who the secretary is, Kristel said Jason Dahms. Smith asked who the chair is, Powell said they never met to appoint one. Smith had a person contact him, Josh Keifer he thinks would like the position. Euler thinks that Matt Epperson might be another person interested. Euler thinks we should make some calls to see who wants to stay on the boards.

Powell gave the September 2023 Financial Report.
Because of no further business, the meeting was adjourned at 8:12 p.m.

John W. Euler
St Powell

Approved by: *Kristel Beyer*