

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting of Webster Township

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held January 23, 2023 7:30 P.M.20

Township Officers Present:

Trustee Mark Bushman, Chairman
 Trustee Isaac Bailey
 Trustee Jim Cajka
 Fiscal Officer Julie Foos

Others Present: Randy Aspacher and Matt Hemp

The meeting opened with the Lord's Prayer. The minutes from the January 9, 2023 meeting were read and approved.

The Trustees reviewed the bill from the Engineer's Department from the fourth quarter of 2022 and decided to hold the check until Isaac Bailey can confirm it is correct.

Isaac Bailey reported the holes for the shelter house have been drilled and the inspection passed. Jim Cajka believes Sarver and Sons Construction will set the poles soon. Jim Cajka mentioned more treated lumber will need to be purchased.

Julie Foos relayed the updated quote for picnic tables. Mark Bushman made a motion to purchase the six 8' galvanized picnic tables with aluminum tops with ARPA money. Isaac Bailey seconded the motion, and all were in favor. Julie Foos will put together a resolution.

Isaac Bailey made a motion to renew Chase Greulich's mowing contracts at the same price as last year for Webster Township Cemetery, Old Belleville Cemetery, and the Webster School property. Jim Cajka seconded the motion, and all were in favor.

Jim Cajka and Mark Bushman spoke with Center Township Trustee Dale Brown about the shared paved section of Anderson Road. Center Township is not interested in paving that section as Webster Township would prefer, but would agree to Durapatching and chip sealing it. Center Township prefers to use Unilliance for their chip sealing projects, but Jim Cajka would still like to get a price from the County to compare. The Trustees talked about ways to improve the profile of the road without paving it. Mark Bushman plans on getting in touch with Freedom Township to talk about Swan Road. Jim Cajka talked to Perrysburg Township, and they are willing to Durapatch and chip seal Dowling Road. Jim Cajka would like to tell the County to plan on improving five or six miles for Webster Township this summer. Mark Bushman drove the township and made a list of roadsides that need mowed. The Trustees talked about the brush that was removed and left around the cell tower on Burgess Road, removing the fence line along Sugar Ridge Road and Busdeker Road, and trimming a tree on Layman Road. The Trustees talked about a driveway on Sugar Ridge Road and agreed the concrete bridge abutments are a safety hazard. However, the bridge on a county road and is not the township's liability.

Julie Foos reported the student at PENTA is working on the cemetery maps. Julie Foos talked about a snag in the database she is working on. Mark Bushman mentioned a few times recently a monument company has installed a gravestone that has cremains already in it without notifying anyone. This poses a problem for the township's recordkeeping. Julie Foos said keeping track of footers that have been poured may be a way to keep an eye on the issue. Julie Foos mentioned the township does not have an indigent burial policy. Randy Aspacher and Matt Hemp will experiment with etching onto concrete blocks as a way to mark the location of buried gravestones.

Jim Cajka made a motion to put Paul Braucksieck on the Board of Zoning Appeals. Mark Bushman seconded the motion, and all were in favor. Isaac Bailey will keep working on finding alternates.

Randy Aspacher relayed a quote from Volvo for a chassis for a new dump truck and a quote from Kalida Equipment for finishing the truck and adding a plow. The total will be around \$230,000. Randy Aspacher asked for a few more quotes from other manufacturers but hasn't heard back yet. If ordered now, the truck would not be ready until next summer or so. The Trustees and Randy Aspacher talked about the specifications of the truck. Jim Cajka would like to look into the state bids for trucks.

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Isaac Bailey provided a sample work in the right of way permit for review. No action was taken.

Isaac Bailey will do some checking on what other townships are charging for cemetery plots.

Matt Hemp has been going through records and figuring out what needs to be kept per the records retention schedule.

Julie Foos mentioned she still has not gotten a signed W-9 from two new vendors after sending multiple letters. Isaac Bailey made a motion to hold checks from new vendors until the required W-9 or other information is provided. Jim Cajka seconded the motion, and all were in favor.

Jim Cajka is going to contact Jeff Dierker about refinishing the floor in the office. If Jeff Dierker is not willing to do it, Matt Hemp is interested in the project.

Isaac Bailey discussed the recent Wood County Township Association meeting and plans for the next meeting.

The Trustees and Matt Hemp talked about getting a CDL and when a CDL is required. Julie Foos will review and amend the current driving policy as needed.

Mark Bushman moved to approve the work agreement with the Engineer's Department for up to \$100,000. Jim Cajka seconded the motion. Mark Bushman and Jim Cajka voted in favor, and Isaac Bailey abstained.


Jim Cajka would like to look into using Ohio Plan for general insurance after hearing their premiums are much lower than OTARMA's.

The following warrants were approved to be paid:

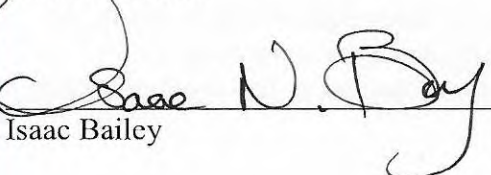
Date	Number	Amount	Payee	Description
1/17/2023	5-2023	\$ 5.00	Huntington	Statement Fee
1/23/2023	2-2023	\$ 275.27	Ohio Department of Taxation	Ohio Taxes Q4 2022
1/23/2023	3-2023	\$ 202.68	School District Income Tax	Eastwood Taxes Q4 2022
1/23/2023	4-2023	\$ 1,635.51	Public Employees Retirement System	OPERS for December
1/23/2023	6-2023	\$ 219.00	Ohio Bureau of Workers' Compensation	True-Up for 2022
1/23/2023	11475	\$ 101.73	Toledo Edison	Electric Service - School Property
1/23/2023	11476	\$ 104.73	Toledo Edison	Electric Service - Hall
1/23/2023	11477		Not Approved Yet	
1/23/2023	11478	\$ 450.00	Sarver & Sons Construction, LLC	Township Hall Mowing
1/23/2023	11479	\$ 1,125.73	L.A. Bexten, Inc.	Propane
1/23/2023	11480	\$ 139.92	Countyline Co-op, Inc.	Shop Supplies
1/23/2023	11481	\$ 160.34	Mid-Wood, Inc.	Shop Supplies
1/23/2023	11482	\$ 737.74	United States Treasury	Federal Taxes Q4 2022
1/23/2023	11483	\$ 389.67	Jane Spoerl, Wood County Treasurer	Real Estate Taxes - Roads
1/23/2023	11484	\$ 4.69	Jane Spoerl, Wood County Treasurer	Real Estate Taxes - Old Belleville Ridge Cemetery
1/23/2023	11485	\$ 255.00	David Welling	Zoning Inspector Pay
1/23/2023	11486	\$ 177.60	Gerken Materials, Inc.	Berm Stone
1/23/2023	11487	\$ 26.21	Verizon	Telephone Service
1/23/2023	11488	\$ 17.59	Carter Lumber	Shop Supplies
1/23/2023	11489	\$ 45.00	C&L Sanitation, Inc.	Portable Restroom Servicing

There being no further business brought before the Trustees, the meeting was adjourned at 9:18 P.M. Motion to adjourn was made by Isaac Bailey and seconded by Mark Bushman. All were in favor.

The next Township meeting will be held on February 13, 2023 at 7:30 A.M.


Mark Bushman

Jim Cajka


Isaac Bailey