

# RECORD OF PROCEEDINGS

Minutes of

Regular Meeting of Webster Township

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held January 9, 2023 7:30 A.M. 20

Township Officers Present:  
 Trustee Mark Bushman, Chairman  
 Trustee Isaac Bailey  
 Trustee Jim Cajka  
 Fiscal Officer Julie Foos

Others Present: Randy Aspacher and Matt Hemp

The meeting opened with the Lord's Prayer. The minutes from the December 29, 2022 meeting were read and approved.

The meeting was turned over to the Fiscal Officer for reorganization. Nominations for Chairman were opened. Jim Cajka nominated Mark Bushman for Chairman. Isaac Bailey seconded the nomination, and all were in favor. Nominations for Vice Chairman were opened. Jim Cajka nominated Isaac Bailey for Vice Chairman. Mark Bushman seconded the nomination, and all were in favor. The meeting was turned over to the Chairman.

Randy Aspacher said the little truck is still being repaired.

Isaac Bailey said Sarver and Sons Construction want to drill the holes for the shelter house on Wednesday and would like to meet out there on Tuesday to confirm the location. The holes will then need inspected before the structure is built.

Randy Aspacher thinks he and Matt Hemp could build a gate for a fence around the new fuel tank if the Trustees decided to put one up. Jim Cajka wondered if they could coordinate with Sarver and Sons Construction when it is time to pour the concrete for the fence.

Randy Aspacher relayed a few prices on picnic tables from Amish Country. Julie Foos will get an updated quote on the galvanized tables with an aluminum top.

Mark Bushman is planning on talking to the County about roadside mowing and Center Township about improving Anderson Road. Jim Cajka would like to give the County a list of places they could chip brush or limbs. The Trustees talked about areas around the township that need cleaned up.

There was nothing to report on the cemetery database or map.

Jim Cajka had a lead on an addition to the Board of Zoning Appeals. No action was taken.

The Trustees reviewed the meeting schedule for 2023 with the first meeting on the second Monday at 7:30 A.M. and the second meeting on the fourth Monday at 7:30 P.M. Isaac Bailey made a motion to accept the meeting schedule with the last meeting in December rescheduled to December 28 at 7:30 P.M. Mark Bushman seconded the motion, and all were in favor.

No one updated their withholdings at this time.

Julie Foos presented some year-end reports for the Trustees to review. Julie Foos noted that the township is carrying over a higher balance than normal, partly due to the ARPA revenue that has not been allocated yet. Julie Foos encouraged the Trustees to come up with more projects in the coming year. Isaac Bailey began the discussion about replacing the dump truck. Randy Aspacher mentioned Kalida Equipment is a year out on big trucks, and it would cost somewhere in the \$225,000 range with a plow. The Trustees talked about the need for a reliable truck, and how the current truck is already 20 years old. Randy Aspacher will ask Kalida Equipment for a quote, and the Trustees will begin thinking about the specifications they are looking for.

The Trustees reviewed the price/wage list. Isaac Bailey suggested adding a tap fee and permit as a way to record who is tapping into the township's catch basins. Isaac Bailey also mentioned adding a work in the right-of-way permit and fee. Isaac Bailey mentioned the County and several other townships have a work in the right-of-way permit already. Jim Cajka likes the idea of having a way to contact whoever damages the road while working. Isaac Bailey will talk to

Held \_\_\_\_\_ 20 \_\_\_\_\_

the County and get an idea of how much their fees are and if they have permit language already approved.

No one is sure if the fiber optic cable project is completed. Jim Cajka does not think they did any damage to the roads.

Mark Bushman thinks the township's price to purchase a cemetery plot is pretty cheap and wondered if it should be increased. No action was taken.

The following warrants were approved to be paid:

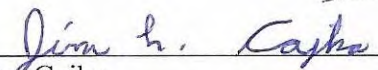
Date	Number	Amount	Payee	Description
1/3/2023	1-2023	\$ 987.13	Anthem Blue Cross and Blue Shield	Health Insurance Premium
1/9/2023	11469	\$ 894.26	Isaac Bailey	January Trustee Salary
1/9/2023	11470	\$ 860.58	Mark Bushman	January Trustee Salary
1/9/2023	11471	\$ 896.33	Jim Cajka	January Trustee Salary
1/9/2023	11472	\$ 1,324.26	Julie Foos	January Fiscal Officer Salary
1/9/2023	11473	\$ 1,076.30	Randy Aspacher	Pay for December
1/9/2023	11474	\$ 745.31	Matthew Hemp	Pay for December

There being no further business brought before the Trustees, the meeting was adjourned at 8:45 A.M. Motion to adjourn was made by Isaac Bailey and seconded by Mark Bushman. All were in favor.

The next Township meeting will be held on January 23, 2023 at 7:30 P.M.

  
\_\_\_\_\_  
Mark Bushman

  
\_\_\_\_\_  
Isaac Bailey

  
\_\_\_\_\_  
Jim Cajka