

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting of Webster Township

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held February 13, 2023 7:30 A.M.

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Township Officers Present:

Trustee Mark Bushman, Chairman
Trustee Isaac Bailey
Fiscal Officer Julie Foos

Others Present: Randy Aspacher, Matt Hemp, Collin Shifer, and Zach Sarver

The meeting opened with the Lord's Prayer. The minutes from the January 23, 2023 meeting were read and approved.

Isaac Bailey reported the bill from the Engineer's department was incorrect. The Trustees agreed to wait until Jim Cajka is present before they approved the warrant.

Collin Shifer from Fremont Volvo discussed what makes Fremont Volvo a customer-service oriented dealership. Collin Shifer talked about the supply chain issues Volvo has been having. The only available build slot is in the third or fourth quarter of this year. Collin Shifer discussed the specifications of the truck and the benefits of the warranties. Mark Bushman asked about using a state bid. Collin Shifer said Fremont's prices are below the state bid. Collin Shifer can only hold this last built slot for a few more days. Collin Shifer left the meeting.

Randy Aspacher relayed a quote from Freightliner for \$148,000, and said International will not commit to anything more specific than less than \$1,000,000. The Trustees discussed how the truck is too big to fit in the garage at the hall, so it will have to be stored in the storage building. The storage building will need to be heated and insulated. Mark Bushman and Isaac Bailey did not want to decide on purchasing the truck without Jim Cajka present. The Trustees would like to use ARPA funds to buy the chassis. Julie Foos mentioned no ARPA money has been appropriated under the temporary appropriations. Julie Foos will need to have permanent appropriations in place as well as a resolution allocating ARPA funds to the project and a purchase order before the Trustees can sign the quote for the truck. Mark Bushman moved to have a special meeting on Thursday, February 16 at 7:00 P.M. to discuss the purchase of a new truck, to approve permanent appropriations, and to pay employees. Isaac Bailey seconded the motion and all were in favor.

Mark Bushman mentioned the shelter house is about halfway framed it. Julie Foos will ask for an updated quote for benches. Julie Foos confirmed the township can purchase the benches and be reimbursed by the Wood County Park District grant.

Julie Foos presented the Uniform Guidance Procurement Policy for ARPA Funds created by the Ohio Township Association to meet federal procurement policies. Since the document was created, the requirement for townships using the standard allowance to follow federal procurement policies has been retracted, but the OTA still recommends townships have the policy in place before allocating any ARPA funds. According to the policy, the purchase of a truck falls into the Small Purchase category which requires an adequate number of bids but no public bidding. Isaac Bailey made a motion to accept the Uniform Guidance Procurement Policy for ARPA Funds. Mark Bushman seconded the motion, and all were in favor.

Zach Sarver entered the meeting. Zach Sarver mentioned pouring the concrete for the floor of the shelter house may have to wait until April or so when it dries up. Zach Sarver quoted the project with a 4" floor, but the engineered drawings for the shelter house show a 6" reinforced floor. The project will need inspected again before the ceiling is installed and when the floor is prepped for concrete, so the floor needs to have the 6" of concrete or it will not pass inspection. Zach Sarver also said he needed to purchase treated lumber for certain areas of the shelter house, and he gave us a credit for the untreated lumber that he kept.

Julie Foos mentioned the deadline for the cemetery grant for the kiosk is June. The bills for the kiosk need to be submitted and paid by then, so the kiosk needs to be finished by the beginning of May. Randy Aspacher and Matt Hemp may end up working with Zach Sarver to build it. The specifications and location of the kiosk were discussed. Zach Sarver left the meeting.

Held

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Isaac Bailey will confirm with Perrysburg Township that they are willing to tar and chip Dowling Road. There was nothing to report on roadside mowing.

Julie Foos said the student from PENTA has finished the cemetery maps and will send over a PDF to review. Matt HEMP asked what material should be used for the markers for the buried gravestones in the cemetery. Julie Foos will work on getting a list of buried stones.

Isaac Bailey presented some prices he founds for cemetery plots in other local cemeteries. Webster Township is in the same ball park, so no action was taken to increase prices.

Isaac Bailey also presented the work in the right of way permit from the County. The Trustees and Julie Foos discussed some changes that should be made to suit Webster Township.

Mark Bushman will talk to Freedom Township about their policy with Ohio Plan for insurance. Julie Foos mentioned the paperwork has been submitted to UIS Insurance and Investments for the pump that was stolen off the fuel tank, and the township should receive a check soon.

Mark Bushman relayed a complaint from a resident about sod that was peeled up from the snowplow. Randy Aspacher confirmed that he did his best, but sometimes it is inevitable. Isaac Bailey relayed a complaint about a few mailboxes that were knocked down. Randy Aspacher confirmed they were knocked down by the weight of the snow, not by the snowplow. The Trustees agreed to stick to their policy of not replacing mailboxes.

The Trustees approved the updated service contract for Sarver and Sons Construction, LLC for the shelter house.

The following warrants were approved to be paid:

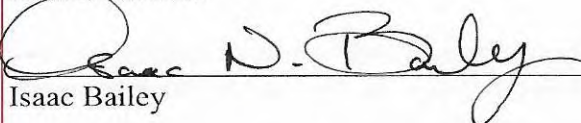
Date	Number	Amount	Payee	Description
2/1/2023	7-2023	\$ 987.13	Anthem Blue Cross Blue Shield	Health Insurance Premium
2/13/2023	11490	\$ 894.26	Isaac Bailey	February Trustee Salary
2/13/2023	11491	\$ 860.58	Mark Bushman	February Trustee Salary
2/13/2023	11492	\$ 896.33	Jim Cajka	February Trustee Salary
2/13/2023	11493	\$ 1,324.26	Julie Foos	February Fiscal Officer Salary
2/13/2023	11494	\$ 12.25	Julie Foos	1099 Forms
		\$ 6.70	Julie Foos	Postage and Certificates of Mailing
2/13/2023	11495	\$ 45.00	C&I. Sanitation, Inc.	Portable Restroom Servicing
2/13/2023	14496	\$ 25.00	Ohio Treasurer of State	Driving Abstracts
2/13/2023	11497	\$ 627.04	L.A. Bexten, Inc.	Propane
2/13/2023	11498	\$ 100.17	Toledo Edison	Electric Service - Hall
2/13/2023	11499	\$ 27.66	AIM Media Midwest	Legal Notice
2/13/2023	11500	\$ 20.99	Mid-Wood, Inc.	Ice Control
		\$ 54.52	Mid-Wood, Inc.	Truck Wipers
2/13/2023	11501	\$ 321.25	Palmer Brothers Concrete, Inc.	Concrete for Shelter House
2/13/2023	11502	\$ 100.00	Nicole Bettenbrock	Reimbursement for Hall Rental - Cancellation
2/13/2023	11503		Not Approved Yet	
2/13/2023	11504	\$ 97.48	Toledo Edison	Electric Service - School Property
2/13/2023	11505	\$ 646.32	Sarver & Sons Construction, LLC	Shelter House Materials

There being no further business brought before the Trustees, the meeting was adjourned at 9:38 A.M. Motion to adjourn was made by Isaac Bailey and seconded by Mark Bushman. All were in favor.

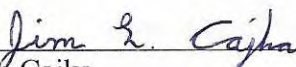
The next Township meeting will be held on February 27, 2023 at 7:30 P.M.



Mark Bushman



Isaac Bailey



Jim Cajka