

# RECORD OF PROCEEDINGS

Minutes of

## Regular Meeting of Webster Township

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held February 26, 2024 7:30 P.M. \_\_\_\_\_ 20\_\_\_\_\_

**Township Officers Present:**

Trustee Mark Bushman, Chairman  
Trustee Isaac Bailey  
Trustee Jim Cajka  
Fiscal Officer Julie Foos

**Others Present:** Matt Hemp and Dave Welling

The meeting opened with the Lord's Prayer. The minutes from the February 12, 2024 meeting were read and approved as corrected.

Matt Hemp reported the new truck has not been taken to Kalida Equipment to be outfitted yet as they are still waiting on some components to arrive.

Dave Welling mentioned the Zoning Commission sent the final draft of the Zoning Resolution to the Prosecutor's office and is waiting to hear back. Jim Cajka would like to see an abandoned house trailer removed and will get in touch with the landowner.

Isaac Bailey reported the Engineer's Department is still working on putting together the scope of work and other items to bid out the installation of the walking path for the Webster School property. Julie Foos will send the plans to ODNR for approval prior to asking for bids.

Mark Bushman relayed a quote from Morton Buildings for installing a ceiling in the storage building. Isaac Bailey made a motion to have Randy Aspacher and Matt Hemp put in a ceiling in the storage building not to exceed \$18,000. Jim Cajka seconded the motion, and all were in favor. Matt Hemp discussed how they are planning on installing the ceiling. The Trustees and Matt Hemp discussed what to do with the walls after the ceiling is finished.

Isaac Bailey purchased two portable restrooms for the Webster School property, and mentioned Velocity will pay for one as well as the servicing for both during the softball seasons.

Matt Hemp reported he and Randy Aspacher boarded up the bus garage door after someone tried to break in and noticed the roof has been leaking which has discolored the walls. Jim Cajka and Mark Bushman agreed to let it sit for a while longer before deciding what to do with it.

Mark Bushman has not heard anything from the County about suggestions for road improvements but will reach out again.

The Trustees talked about improving the north drive of Webster Township Cemetery, and Mark Bushman noted it would take a lot of cleaning up to get it in shape to pave. Isaac Bailey talked about the history of the cemetery as well as the issues the Engineer's Department is having while trying to establish the boundaries of the parcels. The wreaths from Wreaths Across America were cleaned up and taken to the landfill.

Matt Hemp said tractor will not start and discussed ways he is trying to fix it. Jim Cajka said he no longer believes the township should keep the old truck once the new truck is ready to go. Jim Cajka wondered about ordering a different auger size so the new truck can be used for berming. The Trustees will talk to other entities about what size auger they use. Matt Hemp relayed pricing on a camera for the truck bed. Mark Bushman relayed a quote for a new mower from Ag-Pro. Mark Bushman will get a price from Redline Equipment.

Julie Foos reported she has not heard back from Joyce Nowak about ways to address the timing issue with the fire and EMS contracts. Julie Foos read the language she added to the contract with Freedom Township. Isaac Bailey made a motion to approve the updated contract without the Prosecutor's signature. Jim Cajka seconded the motion and all were in favor.

Julie Foos is still working on enrolling in the positive pay program through Huntington.

Matt Hemp had the water tested from the well at the township hall and no issues were detected.

BEAR GRAPHIC S 800.325.8094 FORM NO 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

Mark Bushman moved to open the township hall back up for rentals. Isaac Bailey seconded the motion, and all were in favor.

Isaac Bailey is trying to get some prices on having a conceptual drawing done for a salt shed.

The Trustees and Julie Foos discussed the conflict between the price/wage list and the Work in the Right-of-Way permit and reviewed the suggested changes. Jim Cajka would prefer to not allow road cuts within the township or at least would like the Trustees to have the final say. Dave Welling discussed how much it costs for a Board of Zoning Appeals meeting when someone requests a variance. Isaac Bailey made a motion to table the list. Mark Bushman seconded the motion, and all were in favor.

Isaac Bailey made a motion to continue with the same contractors for mowing this year. Mark Bushman seconded the motion, and all were in favor.

The Trustees approved the mileage certification for 2023.

Julie Foos relayed what it will cost for Matt Hemp's CDL training and exam and suggested having a contract in place. The Trustees and Julie Foos discussed the terms of the contract in which Matt Hemp could be required to reimburse the township. Isaac Bailey made a motion to notify Trainco that the township will pay the bill and appropriate the funds to do so. Mark Bushman seconded the motion, and all were in favor.

The Trustees and Julie Foos reviewed the renewal application for insurance through Ohio Plan and discussed which values need to be increased or decreased. Julie Foos will contact the township's representative.

Isaac Bailey reported an Eagle Scout is going to do some work at Webster Township Cemetery such as painting the fences and cleaning some of the headstones.

The following warrants were approved to be paid:

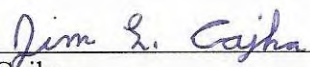
Date	Number	Amount	Payee	Description
2/15/2024	9-2024	\$ 7.00	Huntington	Statement Fee
2/26/2024	11782	\$ 20.00	Waldock Tax & Accounting Service	E-File 1099's
2/26/2024	11783	\$ 1,112.58	Corrigan Oil Co.	Fuel
2/26/2024	11784	\$ 119.80	Toledo Edison	Electric Service - Hall
2/26/2024	11785	\$ 204.39	Toledo Edison	Electric Service - School Property
2/26/2024	11786	\$ 175.00	Jim Cajka	OTA Conference Registration
		\$ 20.00	Jim Cajka	OTA Conference Parking
		\$ 147.40	Jim Cajka	OTA Conference Mileage
2/26/2024	11787	\$ 33.65	Verizon	Telephone Service
2/26/2024	11788	\$ 80.00	Ohio Insurance Services Agency, Inc.	ACA Reporting 2023
2/26/2024	11789	\$ 45.00	C&L Sanitation, Inc.	Portable Restroom Servicing

There being no further business brought before the Trustees, the meeting was adjourned at 9:47 P.M. Motion to adjourn was made by Isaac Bailey and seconded by Mark Bushman. All were in favor.

The next Township meeting will be held on March 11, 2024 at 7:30 A.M.

  
 \_\_\_\_\_  
 Mark Bushman

  
 \_\_\_\_\_  
 Isaac Bailey

  
 \_\_\_\_\_  
 Jim Cajka